

**SYNOPSIS OF BILLS AND RESOLUTIONS
FEBRUARY 5, 2018**

The following is a brief summary of each Bill that will be considered on this evening's agenda. For detailed information, please refer to the specific Bill or Resolution:

ORDINANCES

BILLS TO BE GIVEN A FIRST READING ONLY

Bill No. 6179 – Agreement with Convergent Communications for Communications Support Services - The IT department would like to change service providers on our maintenance and support contract for our City-wide Shoretel VoIP phone system. Our current provider is The Brookfield Group (formerly IdeaCom). In Q3 of 2017, the main Shoretel engineer for The Brookfield Group left the company, and our service levels have declined dramatically. We found Shoretel knowledge to be extremely lacking, and we were unable to get a timely response to some of the more difficult issues we were still working through. We were eventually told we would have to contact Shoretel directly and pay them for support, as The Brookfield Group was unable to fix a particular problem. We have also noticed a lack of Shoretel knowledge and long response times on other issues we have had since then. This led us to contact other providers of Shoretel support and maintenance when the current contract came up for renewal on Feb. 1, 2018. After interviewing and receiving proposals from two other companies, we have decided we would like to move forward with a new Shoretel support contract with Convergent Communications. The Ways and Means Committee recommends that the Board of Aldermen consider a 1st and 2nd reading of an ordinance to approve the Shoretel support and maintenance contract with Convergent Communications at the Feb. 5, 2018 Board of Aldermen meeting.

Bill No. 6180 – Agenda Compilation and Dissemination Services – City of Brentwood's current process for compiling, reviewing, approving and distributing Board of Aldermen and committee meeting agendas and minutes is labor-intensive, time consuming and inefficient. Existing technology and online systems are available to streamline this process. An online agenda management system would increase efficiency, streamline the input and approval process, ensure accuracy, foster transparency and reduce the amount of paper used. Staff analyzed the current agenda process, identified needs, and researched agenda management system options. Staff selected three companies for further, in-depth review: BoardDocs, Granicus, and iCompass. Staff coordinated presentations and system demonstrations from each of these service providers. Staff recommends the service provided by BoardDocs. Key advantages of this service and system include ease of use, customization and no hardware to purchase or install. The Ways and Means Committee recommends that the Board of Aldermen consider a 1st and 2nd reading of an ordinance to approve the agreement with Emerald Data Solutions for the BoardDocs Pro Plus agenda management service at the Feb. 1, 2018 Board meeting, so that we may meet the proposal's deadline and lock in the proposal fee.

RESOLUTIONS

Resolution No. 1086 – FY 2017 Budget Amendment – This resolution adopts the Fiscal Year 2017 Budget Amendment. Staff has reviewed the FY 2017 budget and identified exceptions (decrease/increase) in the revenue and expenditure line-items that require amending. The resolution is to amend the FY 17 Budget for the City's fiscal year which runs from January 1st through December 31st. The total General Fund Revenues and Expenditures are \$118,844 and \$151,400 less than what were adopted and budgeted. The Capital Improvement Revenue Fund Revenue and Expenditures are \$246,500 and \$789,000 less than what were adopted and budgeted. The Stormwater & Parks Improvement Fund Revenue is \$832,053 and \$1,230,000 more than what was originally adopted and budgeted. Lastly, the Sewer Improvement Expenditure is \$42,500 more than was adopted and budgeted. The Ways and Means Committee has reviewed the policy and recommends approval.

Resolution No. 1087 – Execution and Delivery of Certificates of Participation – The Board of Aldermen has determined that extensive improvements to and in the vicinity of Deer Creek will simultaneously protect substantial

portions of the City from the ravages of flooding and expand the trails systems available to City residents, thereby protecting and enhancing the health, safety and welfare of the City and its residents, revitalizing the City's economic engine and providing both new employment opportunities and enhanced public revenue to support critical public services for City residents. The program of improvements, known as the Manchester Renewal Project, requires a significant financial investment and an ongoing commitment of civic resources. The Board of Aldermen believes it is in the best interest of the community to continue the design, engineering and permitting for the Manchester Renewal Project and to acquire land in connection therewith, and to proceed with the issuance of approximately \$43,000,000 in principal amount of certificates of participation to pay those costs. The Board of Aldermen desires to authorize Stifel, Nicolaus & Company, Incorporated (the "Underwriter") and Gilmore & Bell, P.C., as special tax counsel ("Special Tax Counsel") to proceed with and take the actions required to deliver the Certificates, including the preparation of a Preliminary Official Statement relating to the Certificates and any and all other documents necessary in connection therewith, subject to final approval by the Board of Aldermen. The City hereby authorizes and directs the Underwriter to proceed with such actions as may be required to deliver the Certificates, subject to the Board of Aldermen's approval of the final terms of the transaction, such approval to be in the complete discretion of the Board of Aldermen.