

**SYNOPSIS OF BILLS AND RESOLUTIONS  
APRIL 2, 2018**

The following is a brief summary of each Bill that will be considered on this evening's agenda. For detailed information, please refer to the specific Bill or Resolution:

**ORDINANCES**

**BILLS TO BE GIVEN A FIRST READING ONLY**

**Bill No. 6190** – **2018 Series Certificates of Participation** – The City of Brentwood, Missouri desires to enter into a lease purchase transaction and borrow \$42,930,000. These proceeds will be used to pay for the costs of the Manchester Renewal Project. There are three parts to the Manchester Renewal Project.

Namely:

1. Deer Creek Flood Mitigation - The Deer Creek Flood Mitigation project involves the planning, design, and construction of improvements to the Deer Creek Channel starting from the existing Metro Facility to the Union Pacific RR crossing in Maplewood. To address the ongoing flooding problems located along Deer Creek, between Brentwood Boulevard and Hanley Road, the City of Brentwood proposes a project constructed to protect affected properties from the 100-year flood and more frequent flooding.
2. Manchester Road Improvements - Manchester Road Improvements is a Missouri Department of Transportation (MoDOT) project that consist of 1.5 miles of pedestrian and vehicular improvements to Manchester Road within the city limits of Brentwood. The project will consist of a mill and overlay of the existing asphalt pavement; replacement of the existing concrete gutter with curb and gutter; partial access management of existing business entrances; and pedestrian improvements to sidewalks, pedestrian signals, and pedestrian crossings. In conjunction with the MoDOT project, the City of Brentwood is acquiring additional right-of-way space to improve the appearance and use of the Manchester corridor.
3. Great Rivers Greenway (GRG) Deer Creek Connector - The GRG Connector is approximately .60-mile extension of the existing Rogers Parkway trail to the Great Rivers Greenway District's (GRG) Deer Creek Greenway. The GRG connector will connect to a newly constructed below grade tunnel. The trail will continue south along the west side of Mary Avenue to Norm West Park. Continuing south past Norm West Park, users will then utilize approximately 1,200 feet of pedestrian bridge to traverse over the Union Pacific Railroad and Deer Creek terminating at a trailhead along the Deer Creek Greenway. This project involves the planning, design and construction of a connection between the City of Brentwood's Rogers Parkway and the Great Rivers Greenway's - Deer Creek Greenway.

**Bill No. 6191** - **Text Amendments to Continue Prohibition of Short-Term Rentals in the Residential Districts and UD, Urban Development District (Case #18-01)** – Short-term rentals are defined as rentals of dwelling units for typical periods of less than a month. Currently the City's Zoning Code does not specifically define short-term rentals. However, since short-term rentals are not permitted by right and do not comply with the City's occupancy permit program, short-term rentals operations have been prohibited. The Public Works Committee requested the Planning and Development Department staff propose text amendments to Chapter 400, the Zoning Ordinance, to clarify the current prohibition of the operation of short-term rentals in Brentwood. New definitions are proposed for short-term rentals, transient guest, and vacation rentals which would be added to the definition section. The home occupation provisions would be amended to prohibit short-term rentals, boardinghouses, bed and breakfast, hotels, and similar facilities. The district regulations for each residential zoning district and the UD District would be amended to clarify that "residential" use does not include short-term residential use by transient guests (i.e. short-term rentals). Lastly, additional language concerning occupancy permits would be added to clarify that short-term rentals cannot qualify for an occupancy permit. At the March 14<sup>th</sup> Planning and Zoning Commission Meeting, the Commission voted 3-yays and 4-nays on the Bill prohibiting short-term rentals. This Bill prohibiting short-term rentals moves forward to the Board of Alderman for consideration with an unfavorable recommendation to approve from the Commission.

## **BILLS TO BE GIVEN A SECOND READING ONLY**

## **BILLS TO BE GIVEN A FIRST AND SECOND READING ONLY**

## **RESOLUTION**

**[Resolution No. 1089](#) – Destruction of Inactive Records** - It is the recommended guideline of the Missouri Secretary of State to formally approve the disposition of local government records at the Board of Aldermen level. Per the Secretary of State's Local Records Retention Schedules guidelines: "The disposition of records should be recorded in a document such as the minutes of the City Council or other legally constituted authorities that have permanent record statuses." Staff has reviewed existing records and confirmed that the records listed on [Exhibit A](#) are materials that meet the retention schedules set forth by the Secretary of State and that these records are no longer needed by staff. Staff has also verified that this list does not contain any records that would be considered of any historical nature. The recommendation is for the Board of Aldermen to approve the disposition of the records listed on Exhibit A. The Ways & Means Committee unanimously approved this recommendation at the committee's meeting on March 14, 2018.

**[Resolution No. 1091](#) - Fiscal 2018 Budget Amendment ([2018 Budget Amendment Fund Transfer Explanation](#), [2018 Budget Amendment Reverse General Fund Transfer Table](#), and [2018 Budget Amendment Summary All Funds](#))**

– This resolution adopts the Fiscal Year 2018 Budget Amendment. Within the FY2018 Approved Budget is a large transfer made up from the fund balance of the General Fund Unassigned Reserves. This money was budgeted to be moved into the Storm Water and Park Improvements Fund to fund the Manchester Renewal Project line item-50.00.00.6482. With the Board of Aldermen considering the issuance of the 2018 Series Certificates of Participation there would be no need for this transfer now. To make this change, a budget amendment was submitted to the Ways and Means Committee on March 20<sup>th</sup> for their consideration and approval. Based on their recommendation the amendment would need to be presented to the full Board of Aldermen for their approval. The Ways and Means Committee unanimously recommends this be presented to the Board of Aldermen for their consideration and approval.

## **NEW BUSINESS**

**Request For Authorization To Expand LNB Architecture And Interiors Project Scope For The City Hall Customer Experience Renovation Study Project - A Motion Authorizing The City Administrator To Enter Into And Execute This Change [Order No. 1](#).** - The City of Brentwood is committed to its residents and all with whom we have dealings to conduct its business in an efficient and responsive manner. Part of that commitment involves ongoing efforts to organize the City's affairs in City Hall in ways that will promote and enhance efficiency and customer experience. The initial project scope was defined as improving City Hall, only in areas in which the City interacts with customers. The expanded project scope offers even greater access to the public by including the fire bay; it ensures we are in compliance with the American with Disabilities Act of 1990. The original contract cost is \$24,200. The expanded scope cost is \$2,500. Updated Total Project Contract is \$26,700. The recommendation is for the Board of Aldermen to give a positive consideration to the expanded project scope with LNB Architecture and Interiors for the City Hall Customer Experience Renovation Study Project.