

**CITY OF BRENTWOOD, MISSOURI  
PUBLIC WORKS COMMITTEE MEETING  
MARCH 9, 2015**

Alderman Toohey called the Public Works Committee Meeting to order at 4:30 p.m.

**ROLL CALL**

Deputy Clerk Pittman performed roll:

Alderman Leahy – present  
Alderman Lochmoeller – present  
Alderman Manestar – present  
Alderman Toohey – present

Also present were: Clerk/Administrator Bola Akande, Public Works Superintendent Jim Nahmensen, and Parks Superintendent Eric Gruenenfelder.

**APPROVE MINUTES**

**Meeting Minutes December 9, 2015**

Motion was made by Alderman Leahy and seconded by Alderman Lochmoeller to approve the meeting minutes as presented. **ROLL CALL:** Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderman Manestar – yes; Alderman Toohey – yes; **MOTION PASSED.**

**PUBLIC COMMENT**

**Clayton Keeney, 2654 Dorothy**, expressed interest in the FEMA Grant program.

**COMMENTS BY COMMITTEE MEMBERS**

Alderman Lochmoeller asked if department heads could begin presenting their department's efficiency reports at the next meeting; perhaps one per meeting.

**CHAIRMAN'S COMMENTS**

Alderman Toohey offered a response to comments regarding street repair; suggesting that a list or schedule of streets repairs and how they are chosen is listed on the website. There is available the street inventory report as well as the list of streets slated for repair within the capital improvement budget that can be made available

**PRESENTATION**

**None**

**BIDS**

**None**

**UNFINISHED BUSINESS**

**Update on Survey Project**

Administrator Akande explained that she reached out to Horner Shifrin asking for a status update on Swim Club Lane; south of Rosalie, including a number of properties on Hilldale. The city initiated the study last year, of which the results were expected in January. Horner

Shifrin indicated that it was almost complete; they are awaiting the final deliverable. As their staff contact was out of the office, we will continue to reach out and follow up on completion for an update at the next meeting.

**NEW BUSINESS**

**Update On The Litzsinger Road Pedestrian Project**

Administrator Akande explained that once the street lights went on, we starting hearing positive comments from residents. We have also heard from a number of residents that felt the lights were too bright, illuminating rooms in their homes. Staff has been working with Horner Shifrin to learn of options in dimming the lights. We are reminded that this is a federal project and before we start making changes any changes must be approved by MoDOT. The estimated cost for dimming the lights, including installation is \$9800. If there is not enough funding in the grant, it will be brought back to the committee for funding approval.

It was asked, if moving forward that the city entertain keeping Rock Hill posted and asking that they contribute financially if needed. It was also clarified that dimmers would be installed throughout the project.

**Presentation On Parks & Recreation Bulk Usage Fee**

Director Gruenenfelder announced the request at a recent meeting of the Aldermen to review the policy regarding bulk usage in light of the request from St. Mary Magdalen to use the community center for day time mass. He explained that there is a policy in place that would cover this; first that regular renters get resident rate after 12 times per year and second there's a statement included that allows the director to make certain exceptions.

**Presentation On Memorial Tree & Bench Program Update And Charge Proposal**

Director Gruenenfelder reminded that the memorial tree and bench program was approved in 2013 and had yet to be utilized. An evaluation was conducted and it was determined that the cost structure within is at a loss for the city. We currently charge \$250 for the tree and \$900 for a bench. It is believed that the cost of \$250 for the tree is okay, however it is requested to raise the cost for the bench to \$2000, this covers the true cost of the bench and installation as well as any repair or replacement as set out in the policy. After briefly discussing, Alderman Leahy made a motion to authorize approval for the bench and tree program fee increase, the fees for the tree memorial are \$250 and the memorial bench at \$2000. Motion seconded by Alderwoman Manestar. **ROLL CALL:** Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Toohey – yes; **MOTION PASSED.**

**Presentation On Amendment To The Brentwood Municipal Code, Beer, Alcohol And Other Liquors**

Section 600.040 of the code prohibits of the use of alcohol at the park and community center. Any time there is a request for alcohol, it has to be brought to the board for approval via a resolution; of which it was done 9 times in 2015. We have also lost a couple teams, softball and such, and have been forced to turn people away because of the lack of this ability. This loss is estimated at \$5000 per year. A request was made to amend the code allowing the consumption of alcohol at the ball diamonds and the recreation facility. Comments were offered of not being opposed to usage at the recreation center but at the ball diamonds. A discussion was held and Alderman Lochmoeller made a motion to forward to the full Board of Aldermen a positive recommendation to amend the city code on beer, alcohol and liquor in Brentwood Park and the recreation complex. **ROLL CALL:** Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Toohey – yes; **MOTION PASSED.**

**Presentation On Music On The Menu Operational Change**

Director Gruenenfelder announced that the summer concert series averaged 250-300 people and staff has been considering options for increased participation. Food trucks were

introduced last year and peaked attendance to approximate 400. Due to the number of events offered by other venues and municipalities, it was suggested change this event from Friday night to Sunday night, this also provides a bit of a cost savings on bands which would allow the booking of better bands to attract more guests. A discussion was held regarding the promotion of the changes through the website and newsletter. There was no opposition from the committee.

**Tiger Funding Update – New Round Of Tiger Discretionary Grants Announced**

Administrator Akande announced that as a result of the flooding in December, the president made a disaster declaration therefore there are funds available for those who suffered damage; there is funding for resident homeowners as well as businesses. There are also categories of flooding based on the previous number of occurrences and the time frame but you must have flood insurance to participate. There are 2 programs; the hazard mitigation grant where 75% of the buyout cost of the property is underwritten by the government and remaining by the municipality, and the flood mitigation assistance where 90% is underwritten by the federal government and 10% local match. Before participating in the program certain forms must be completed and the properties must be appraised causes an expense to the city.

Administrator Akande also announced the TIGER Funding Program, these are usually shovel ready projects. She stated interest in speaking with the on-call engineer to help identify if the city would have any areas of which to apply. As requested, a motion was made by Alderman Leahy and seconded by Alderman Lochmoeller to issue a work order to the city's on call engineer to assist with addressing the grants available. **ROLL CALL:** Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Toohey – yes; **MOTION PASSED.**

**ADJOURNMENT**

Motion was made by Alderman Leahy and seconded by Alderman Lochmoeller at 5:24pm. Unanimous vote in favor taken; **MOTION PASSED.**

**Approved as submitted on the 11<sup>th</sup> day of August, 2016.**

Attest:

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Bola Akande, City Clerk/Administrator