

**CITY OF BRENTWOOD
BOARD OF ALDERMEN MEETING
APRIL 4, 2016**

MEETING CALLED TO ORDER

Mayor Christopher Thornton called the meeting to order at 7:00 pm, in the Council Room of City Hall located at 2348 S. Brentwood Blvd., Brentwood, MO 63144 and immediately led the Pledge of Allegiance.

ROLL CALL

The following members were present

Alderman Plufka	Present	Alderman Toohey	Present
Alderman Slusser	Present	Alderman Leahy	Present
Alderman Lochmoeller	Present	Alderwoman Manestar	Present
Alderman Kramer	Present	Alderwoman Saunders	Present
Mayor Thornton	Present		

Members present constituted a quorum. Also present were City Clerk/Administrator Bola Akande, Attorney Kevin O'Keefe, Treasurer Greg Reynders, Planning Consultant Todd Streiler, and Deputy Clerk Octavia Pittman.

APPROVAL OF AGENDA

Board of Aldermen April 4, 2016

At the applicants requested, a motion was made by Alderman Toohey and seconded by Alderman Slusser to postpone Bill #6054 until the April 18 meeting. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Motion was made by Alderman Leahy and seconded by Alderman Plufka to add to the agenda, Item 5D – MSD Presentation. Unanimous vote in favor taken; **MOTION PASSED.**

Alderman Leahy made a motion, seconded by Alderman Slusser, to approve the meeting agenda as amended. Unanimous vote in favor taken; **MOTION PASSED.**

CONSIDERATION AND APPROVAL OF MINUTES

Board of Aldermen Regular Meeting Minutes March 28, 2016

Hearing no changes, meeting minutes were approved as submitted by unanimous consent.

PRESENTATION/RECOGNITION

Proclamation – Arbor Day

Alderman Kramer read the proclamation prepared to proclaim April 29th as Arbor Day in the City of Brentwood, which is also in part of our annual Tree City USA efforts.

Proclamation – Youth Art Month

A proclamation was also prepared to proclaim the month of May as Youth Art Month. Dr. Cindy Neu, McGrath Elementary Principal, was in attendance to accept on behalf of the Brentwood School District. Everyone was invited to review the artwork on the walls of city hall created by the Brentwood School youth.

Pre-Audit Presentation – Schowalter & Jabouri

Karen Lenk and Jim Torte announced that professional standards require specific communication be made with those charged with governance at the beginning and end of an audit. Letters were sent to members of the board covering the required communications. She added that they performed accounting services and interim audit work the weeks of March 21st through April 1st; full cooperation and all requested information was provided in a timely fashion. Final field work is scheduled to begin April 11th for 3 weeks, this includes preparation of the comprehensive annual financial report. When completed, a draft report and related supporting documentation will be left for management’s review. They are scheduled to meet again with Ways and Means and the Board of Aldermen to discuss the results and the required communication as the conclusion of the audit. Regarding the process, the auditors responsibility is described by professional standards to express opinions of whether the financial statements are fairly presented in all material respects; this is obtained by reviewing policies, procedures, and internal controls, conducting walk throughs of significant processes and inquiries with selected management. In addition to the audit of the financial statements, a single audit will be performed this year because based on preliminary amounts, the city spent more than \$750,000 in federal awards; the major program to be audited is the highway planning construction grant.

MSD DC2/DC3 Sanitary Relief Project Update

Dan Nichols provided an aerial view showing the project improvement area located in the vicinity of Mary Ave and Russell Ave to the Brentwood ball fields. MSD has conducted the bid process and awarded the construction contract to JH Berra (contract value just under \$20 million). It is expected that the contractor will begin working within about a month.

- o The project timeline for Phase I is from 2016-2018.
- o The project timeline for Phase II is from 2018-2020.
- o The project timeline for Phase III is from 2020-2022.
- o Deer Creek Tunnel Construction timeline is from 2016-2022

After questions from Aldermen, it was explained that at this time the contractor is not proposing to use explosives for the project; they are proposing to chip instead.

PUBLIC HEARING

None

BIDS

None

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON

PRESENT (Each person addressing the board shall give his/her name, address and organization or firm represented, if any. He/she shall speak for a period not to exceed three (3) minutes; though additional time may be granted by the presiding officer of the board.)

Louise Charboneau, Madge Ave, announced research conducted regarding the proposed rezoning. She walked the area proposed to the Metrolink Station and commented that there is fast moving traffic, no pedestrian crossing, also no sidewalks on the Maplewood side. She added that this proposal would be in competition with neighboring developments. She suggested establishing a public art program and the potential for this site as a public art location as this location may not be suitable for the proposed development.

Alderwoman Saunders offered a response that according to section 400.1060(F) the rezoning and project proposal, since originally filed together must be presented together for approval.

This was noted as comments were offered at the last meeting that they would be brought forward for approval separately.

UNFINISHED BUSINESS

None

BILLS TO BE GIVEN A FIRST READING ONLY

None

BILLS TO BE GIVEN A SECOND READING ONLY

Bill No. 6054 – An Ordinance Amending The Zoning Map Of The City Of Brentwood To Rezone Certain Property Numbered 8071 And 8075 Manchester Road “PD” Planned Development District To “UD” Urban Development District And Establishing The Effective Date Of This Ordinance

Postponed until April 18, 2016.

Bill No. 6059 – An Ordinance Amending Section 225.040 And Section 600.040 Of The Brentwood City Code Relating To Glass Containers And Alcoholic Beverages In City Parks And Recreational Facilities

Attorney O’Keefe read Bill #6059 by title only. Alderman Kramer provided the synopsis, “No person is allowed to bring intoxicating liquors, including all beer, wines or liquors into any public park, City park, public recreational facility, City owned recreational facility, public parking lot, upon any private property without the permission of the owner or occupant of such property, or to any place open to the public without the prior approval of the Board of Aldermen. Adoption of this ordinance removes the restriction for both Brentwood Park and Memorial Park and the Brentwood Recreation Complex, and grants that authority to the Director of the Parks and Recreation Department and/or his or her designee. The Public Works Committee made a unanimous motion that the request be forwarded to the Board of Aldermen with a positive recommendation”.

Motion was made by Alderman Slusser and seconded by Alderman Toohey to perfect Bill #6059 into ordinance form. Discussion was held and questions were raised of it being necessary to specify particular parks, if glass products can be used for drinking, the need to incorporate the lot adjacent to the ball fields and if more details are necessary to not discretion is given to staff for approval. Attorney O’Keefe suggested more comprehensive legislation and the motion to perfect was withdrawn. Motion was made by Alderwoman Saunders and seconded by Alderman Toohey to postpone action and return the Bill to the Public Works Committee for further revisions. Unanimous vote in favor taken; **MOTION PASSED.**

BILLS TO BE GIVEN A FIRST AND SECOND READING

None

RESOLUTIONS

Resolution No. 1051 – A Resolution Supporting The City Of Brentwood’s Application For A Grant Sponsored By The Land And Water Conservation Fund For Improvements To Oak Tree Park

Alderman Kramer provided the synopsis, “this resolution authorizes the City Administrator to apply for a LWCF Grant which is federally funded through the U.S. Department of the Interior, National Park Service. The program is intended to create and maintain a nationwide legacy of high-quality outdoor recreation areas and facilities. Federal funding available for LWCF grants is a maximum of \$150,000 per project, with a minimum 55 percent match. This year, the City

received a \$370,000 Grant-In-Aid from the Municipal Parks Grant Commission Round #16 to build a combination pavilion and restroom building. The project also includes the design for a rain garden in the area where the old playground was located. In addition, this project would address two areas staff gets the most complaints about in the park system, which are: Oak Tree Park needs bathrooms, especially with the installation of the new playground; The area where the old playground used to be located floods, primarily from water running down the hill. A necessary document for the grant application is a resolution adopted by the Board of Aldermen showing support of the project. The grant application is due April 22, 2016. Total cost of this project is estimated to be \$520,000. This grant would help offset the cost to the City". Motion was made by Alderman Slusser and seconded by Alderwoman Saunders to adopt Resolution #1051. Unanimous vote in favor taken; **MOTION PASSED.**

ACCOUNTS AGAINST THE CITY

Alderman Slusser presented the warrant list in the amount of \$23,603.48 and made a motion for approval. Motion seconded by Alderman Kramer. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

REPORT OF COMMITTEES AND DEPARTMENT HEADS

Mayor Thornton reported that the dividers on Brentwood Blvd at Starbucks have been installed.

2016 National Mayor's Challenge for Water Conservation

Mayor Chris Thornton, along with other area mayors challenge residents to conserve water, while at the same time saving energy by going to mywaterpledge.com and making simple, easy to do, pledges online throughout the month of April 1 - 30, 2016 - Earth Month. A press release is being issued for more information.

Public Safety Committee, Alderman Plufka had no report.

Public Works Committee, Alderman Toohey had no report.

Director of Planning & Development, Todd Streiler, Planning Consultant, announced the upcoming Planning and Zoning meeting (April 13th) in which there are 2 subdivisions, site plan for self-storage, and revisions on the site plan for Metro on Manchester on the agenda for discussion.

Ways and Means Committee, Alderman Slusser had no report.

City Attorney Kevin O'Keefe had no report.

City Clerk/Administrator Akande had no report.

Excise Commissioner Manestar

Temporary Liquor License – Immerse by Atlas is requesting a permit to host 3 separate client parties; April 21st 5-9pm, May 4th 6-11pm, and May 7th 6pm-12am. Motion was made by Alderwoman Saunders and seconded by Alderman Slusser to approve temporary liquor licenses. Unanimous vote in favor taken; **MOTION PASSED.**

Library, Alderwoman Manestar reported the upcoming board meeting to be held on April 5th at 6:30pm.

Municipal League, Mayor Thornton reported that at the next meeting, former Mayor Pat Kelly will be providing an update on the tax battle from West County to Jefferson City.

Historical Society, Chief Fitzgerald had no report.

ANNOUNCEMENTS

Alderman Leahy announced the upcoming Ward 3 meeting on April 26th at 7pm; MSD is scheduled to conduct a similar presentation to this evening.

Mayor Thornton offered a reminder of election day on April 5th and encouraged everyone to exercise their right to vote.

NEW BUSINESS

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON

PRESENT (Each person addressing the board shall give his/her name, address and organization or firm represented, if any. He/she shall speak for a period not to exceed three (3) minutes; though additional time may be granted by the presiding officer of the board. Total time allotted for this section shall not exceed 15 minutes)

None

ADJOURNMENT

Motion was made by Alderman Plufka and seconded by Alderwoman Saunders to adjourn the meeting at 7:42pm. Unanimous vote in favor taken; **MOTION PASSED.**

Approved as submitted on the 19th day of April, 2016.

Attest:

Christopher A. Thornton, Mayor

Bola Akande, City Clerk/Administrator