

**CITY OF BRENTWOOD, MISSOURI
PUBLIC WORKS COMMITTEE MEETING
JUNE 8, 2016**

Alderman Leahy called the Public Works Committee Meeting to order at 4:30 p.m.

ROLL CALL

Deputy Clerk Pittman performed roll:

Alderman Dimmitt – present
Alderwoman O’Neill – present
Alderwoman Sims – present
Alderman Leahy – present

Also present were: Clerk/Administrator Bola Akande, Parks Superintendent Eric Gruenenfelder, and Deputy City Clerk Octavia Pittman.

APPROVAL OF AGENDA

Motion was made by Alderwoman O’Neill and seconded by Alderwoman Sims to approve the meeting agenda as submitted. Unanimous vote in favor taken; **MOTION PASSED.**

APPROVE MINUTES

Meeting Minutes May 11, 2016

Motion was made by Alderwoman O’Neill and seconded by Alderman Dimmitt to approve the meeting minutes as submitted. Unanimous vote in favor taken; **MOTION PASSED.**

PUBLIC COMMENT

None

COMMENTS BY COMMITTEE MEMBERS

None

CHAIRMAN’S COMMENTS

None

BIDS

None

UNFINISHED BUSINESS

Manchester Road STP Update

Administrator Akande reminded that staff was directed to work with CBB to submit a STP grant to resurface Manchester Blvd – Brentwood Blvd to Ruth Ave. Resurfacing Sidewalks Curb and Gutter. The City received a letter last week from East West Gateway Council of Governments. In the letter, they say that the Transportation Planning Committee has developed a draft list of transportation projects recommended for inclusion in the FY 2017-2020 Transportation Improvement Program. Unfortunately, the projects submitted by the City of Brentwood were not included in the draft recommended program. Discussion was held

regarding MoDOTs pending discussions to fund improvements to Manchester and the committee agreed to await the outcome and take no action at this time.

TIGER Funding Update

Administrator Akande reported that a New Round of TIGER Discretionary Grants has been announced. Discussions have been held with the City’s On Call Engineer regarding the application and it seems that the City may only submit an application for a project if there is a regional significant project. These types of projects would require participation and financial contribution from multiple municipalities, MoDOT, St. Louis County, City of Saint Louis, the Regional Chamber of Commerce and the Economic Development Partnership. Furthermore, there tends to be multiple years lead time in achieving commitment from the stakeholder group before the application is submitted. With a pending deadline, this would be impossible and the city is no longer pursuing this grant.

Mitigation Grants Update

This week, the City submitted an application for a Voluntary Property Acquisition / Flood Buyout of a commercial property at 2940 Mary Avenue just south of the intersection on Manchester Road and Mary Avenue. This property is on the Severe Repetitive Loss list and has experienced frequent losses in addition to access restrictions due to repeated flooding. The property has had \$1.3M in insurance claims since 1991 with the property owner stating that there have been additional losses to building contents not reflected in the total. This property is also strategically located near a future planned regional greenway project and planned flood mitigation storage. Conversion of this property into green space will compliment future planned green space activities and existing recreational areas and remove severe repetitive loss properties from the floodplain. If FEMA approves, the property will be purchased by the City, and demolished. The City will dedicate the property as green space and will work with Great Rivers Greenway to incorporate the property into a future community greenway that will connect to the regional greenway system. CH2MHill estimates it will take 24 months to complete property acquisition and demolition. Total Project Cost Estimate is \$430,600. The City asks that FEMA fund 100% of the project cost. The City also included a “Signed Letter of Maintenance Agreement and Schedule” that references how this property will maintained.

This city’s strategic priorities are as follows:

- a. Assisting homeowners with flood buyout.
- b. Acquisition of parcels that will be strategic to the City’s long-term economic development vision that will further be refined in the Comprehensive Plan Update.
- c. Assist residents with flood elevation and flood proofing.
- d. Screen additional residential and commercial properties from Bremerton to Hanley Road

When the City first submitted the initial application, there was interest from the owner of the six unit apartments at 2702 Mary Avenue. However, after much thought, as this owner relies on this property for income, they would rather the City submit an application for flood mitigation grant. Additional updates will be provided as the project continues.

NEW BUSINESS

Presentation Of Resolution To Repair The Bandwagon Generator

Last year, staff identified that the generator used to power the bandwagon would fail, especially when the bandwagon was being used in hotter weather. There was multiple times during the year when the generator would stop working during a concert and all power would shut off. The Public Works Project Manager indicated that the public works department would have the generator repaired by the end of the year; unfortunately they were unable to. Staff has researched companies where the bandwagon generator could be replaced and it was

determined that there was only one, Cummins Mid-South, LLC, located in Fenton. They have provided an estimate in the amount of \$10,572.36 for the repairs. As staff believed the repairs would be completed last year, this expenditure is not included in the department budget for this year. Staff will utilize savings from the Olympia Ice Resurfacer repairs (\$4,216.00) and the zero turn lawn mower (\$6,401.00) to fund the replacement of the generator for the bandwagon.

Also, per Section 135.100 of the Brentwood Municipal Code the Board of Aldermen may by resolution approve negotiated procurement of goods or services of a value in excess of ten thousand dollars (\$10,000.00) without requiring formal competitive bids if the Board of Alderman determines from all information submitted to it by the purchasing agent and/or the using agency that such goods or services are such specialized or non-standard nature that they can be acquired only from a sole source of supply and that no similar standard goods or provider would reasonably satisfy the City's requirement.

Alderman Dimmitt made a motion, seconded by Alderwoman O'Neill, to forward the resolution to the full Board of Aldermen with a positive recommendation to approve replacing the generator in the bandwagon utilizing Cummins Mid-South, LLC as a sole source provider. **ROLL CALL:** Alderman Dimmitt – yes; Alderwoman O'Neill – yes; Alderwoman Simms – yes; Alderman Leahy – yes; **MOTION PASSED.**

Presentation Of The Summer Food Service Program

Last year, in conjunction with St. Louis County, the Parks and Recreation Department participated in the Summer Food Service Program. From June 8 to July 31, the department was declared to be an "open site" and was able to provide a free lunch for any child who requested one. The department provided 575 free lunches last year, which averaged 14 lunches per day. While preparing to be an open site last year, staff informed St. Louis County that the goal was to move the program into the Brentwood Recreation Complex beginning this summer. Staff was told that this would not be an issue. This year, as the department was preparing for the Summer Food Service Program, staff was contacted by St. Louis County. Staff was informed that if the program was moved into the Brentwood Recreation Complex, staff would financial paperwork would be required from each participant, proving financial need, before a free lunch could be provided. Requiring this financial information is not something that staff feels comfortable requesting, and staff believes that the number of participants would greatly reduce if we required this information. Staff asked St. Louis County if the program could be moved back into Memorial Park. Staff was informed that the service area for Memorial Park no longer qualifies for the program. Due to the information provided by St. Louis County, the department has decided not to participate in the Summer Food Service Program in 2016. Staff will inquire next year to see if the requirement for providing financial information has been eliminated. If so, staff will reinstate the program.

ADJOURNMENT

Motion was made by Alderman Dimmitt and seconded by Alderwoman Sims to adjourn the meeting at 4:59pm. Unanimous vote in favor taken; **MOTION PASSED.**

Approved as submitted on the 10th day of August, 2016.

Attest:

Bola Akande, City Clerk/Administrator