

**CITY OF BRENTWOOD, MISSOURI  
PUBLIC SAFETY COMMITTEE MEETING  
JUNE 16, 2016**

Alderman Plufka called the Public Safety Committee Meeting to order at 5:30 p.m.

**ROLL CALL**

Deputy Clerk Pittman called for attendance.

Alderman Plufka – Present  
Alderman Kramer – Present  
Alderman Lochmoeller – Present  
Alderwoman Sims – Absent

Also present were: City Clerk/Administrator Bola Akande, Police Chief Dan Fitzgerald, Interim Fire Chief Terry Kurten, and Deputy City Clerk Pittman.

**APPROVAL OF AGENDA**

Motion was made by Alderman Kramer and seconded by Alderman Lochmoeller to amend the agenda moving Public Comment to the end of the meeting before Adjournment. Unanimous vote in favor taken; **MOTION PASSED.**

Motion was made by Alderman Lochmoeller and seconded by Alderman Kramer to approve the agenda as amended. Unanimous vote in favor taken; **MOTION PASSED.**

**APPROVAL OF MINUTES**

**Meeting Minutes May 19, 2016**

Motion was made by Alderman Kramer and seconded by Alderman Lochmoeller to approve meeting minutes as submitted. Unanimous vote in favor taken; **MOTION PASSED.**

**COMMITTEE MEMBER COMMENT**

**None**

**CHAIRMAN COMMENT**

Alderman Plufka offered a reminder that the committee will revisit those items that have been placed on hold; city wide traffic calming solutions, stop sign at Pine and Hatton, parking restrictions on St. Clair after being presented to Planning and Zoning, and the intersection of Wrenwood and Strassner.

**UNFINISHED BUSINESS**

**Sonora Avenue/McKnight Road – Enhanced Pedestrian Signage Pedestrian Crosswalk At Sonora Avenue/McKnight Road.**

The committee asked Lee Cannon, PE, PTOE, Principal – Traffic Engineer, CBB, City's On Call Traffic Engineer to provide cost estimates for the options (center median refuge that allows a two-stage crossing) as presented at a previous meeting: the median and signage updates totals \$17,560 plus engineering and surveying; the engineering and surveying would be \$5,600; and the alternate bid shows a mill and overlay adding \$20,290.

Alderman Lochmoeller offered comments that this would be an over kill for the use of this type of crossing.

Alderman Plufka agreed and added that the inappropriate signage that had been identified should be changed. He also offered suggestions of other signage for improvements.

Alderman Kramer commented that enhancements are needed for pedestrian safety and added that he would be in favor of enhanced pavement markings.

Discussion was held regarding additional signage options presented by Lee Cannon and a motion was made by Alderman Kramer and seconded by Alderman Lochmoeller to change the signs making them MUTCD compliant and placing, on McKnight, 2 signs in the median north and south of the crosswalk, 2 advance notification signs of the crosswalk and 2 signs directly at the crosswalk with arrows pointing to the location; to refresh the painted pavement markings; to achieve the desired permissions from the adjacent city; and to forward to Ways & Means with a positive recommendation and/or to direct staff to move forward. **ROLL CALL:** Alderman Kramer – yes; Alderman Lochmoeller – yes; Alderwoman Sims – absent; Alderman Plufka – yes; **MOTION PASSED.**

### **NEW BUSINESS**

#### **Presentation Facility Access Control Policy**

Maj. McIntyre and IT Manager Zlatic presented an Access Control Policy to the committee as a guideline for the access control entry systems that are being put in place at city facilities. Key cards will be issued to city employees and certain service contractors to use upon entrance, this also includes the ability to report who is entering and when, control what access an employee has to certain areas as well as the ability to deactivate cards for terminated employees. Video surveillance is included in the system being installed at the police station and this video is expected to cover the parking lot; this option is budgeted for city hall next year; the system is budgeted for the recreation center and fire department in 2018 and the public works department in 2019. After questions from the committee it was noted that this system is separate from the emergency call button requested at the police station which may be included in the 2017 budget. It was also noted that the system has been ordered and expected to be installed upon receipt at any time. Motion was by Alderman Lochmoeller and seconded by Alderman Kramer to forward, with a favorable recommendation to the Ways and Means Committee. **ROLL CALL:** Alderman Kramer – yes; Alderman Lochmoeller – yes; Alderwoman Sims – absent; Alderman Plufka – yes; **MOTION PASSED.**

#### **Presentation on Firefighter and Wellness Program: E-Verify authorization, SSM Health Standards of Ethical Conduct for Vendors, and Letter of Agreement for Medical Evaluation Program**

Interim Chief Kurten announced previous department efforts of bringing the wellness program to the Brentwood Fire Department. As part of the 2016 Budget, the Fire Department budgeted \$12,780.00 to fund a Fire Service Wellness Fitness Initiative for 12 employees. SSM Medical Group - Executive Health provides medical wellness and fitness evaluations to fire departments and fire districts throughout the metropolitan area. The wellness and fitness evaluations follow a 2008 International Association of Fire Chiefs (IAFC) and International Association of Firefighters (IAFF) joint recommendation on firefighter wellness and fitness initiative. SSM Medical Group- Executive Health is unique in the firefighter wellness arena in St. Louis and has a very highly respected program that has a history of catching problems before a medical emergency occurs. Currently we are not aware of any other choices for providers of this type of program in St. Louis. We have been working with SSM Medical Group- Executive Health office to create a package for the Brentwood Fire Department. SSM has come up with very competitive pricing that allows us to send all of our employees through the program in one year, as opposed to half the department this year and the remainder the second year.

After questions from the Committee, Kurten explained that SSM has training specific to NFPA standards, unlike other providers. Each firefighter would be required to participate as a proactive measure; however, staff would need to confirm if there would be any issues as it relates to the Union. It was also explained that SLAIT is eager for city's to have proactive plans, but there has not yet been any note to receive any reductions in premiums due to this coverage.

Motion was made by Alderman Kramer and seconded by Alderman Lochmoeller to approve the recommendation to enter into a three year agreement with SSM Medical Group Executive Health to provide a wellness and fitness program for 22 employees in 2016 and 23 employees in 2017, and 2018. **ROLL CALL:** Alderman Kramer – yes; Alderman Lochmoeller – yes; Alderwoman Sims – absent; Alderman Plufka – yes. **MOTION PASSED.** Motion was made by alderman Lochmoeller and Alderman Kramer to amend the motion to conduct the combined first and second readings on the same night. **ROLL CALL:** Alderman Kramer – yes; Alderman Lochmoeller – yes; Alderwoman Sims – absent; Alderman Plufka – yes. **MOTION PASSED.**

### **UPDATES FROM POLICE CHIEF FITZGERALD**

#### **General Police Department Update**

The police department issued an RFP for competitive proposals from qualified consultants to perform CALEA Accreditation Consulting Services. The deadline for submittals was May 31, 2016. The City received two submittals: Public Safety Strategies Group LLC from Massachusetts with a project cost not to exceed \$61,600.00 and The Fitch Group, from St. Louis, Missouri with a project cost not to exceed \$15,000. The recommendation from the Ways and Means Committee is to accept the proposal from The Fitch Group with a total project cost not to exceed \$15,000.00. Motion was made by Alderman Lochmoeller and seconded by Alderman Kramer to forward a positive recommendation to the Board of Aldermen to accept the bid from the Fitch Group. **ROLL CALL:** Alderman Kramer – yes; Alderman Lochmoeller – yes; Alderwoman Sims – absent; Alderman Plufka – yes. **MOTION PASSED.**

Chief Fitzgerald also announced that a new police officer has been hire to replace Kohler (Timothy Mueller), who retired earlier this year; he is scheduled to start June 27<sup>th</sup>. An update was also provided that the burglary on Cecilia is still being processed; officers have increased patrols in the residential areas and a bicycle officer has been out a couple of nights this week.

### **UPDATES FROM INTERIM FIRE CHIEF KURTEN**

#### **General Fire Department Update**

Interim Chief Kurten announced the request to write off a portion of an ambulance bill; the original bill was for \$697.60, the settlement amount requested \$446.37, balance of write off \$251.23. The ambulance bill was for care and transport for a non-resident of Brentwood. The Brown and Crouppen Law Firm, client's attorney, states that there are limited funds available from a settlement of a law suit and they are asking the City of Brentwood to consider a reduced amount to settle this case. The city adopted an ambulance billing policy of which this would comply with the section "Procedure for Uncollectable Charges". Due to timing, this was already presented to the Ways and Means Committee, whom recommended approval. Alderman Kramer made a motion to accept the write off proposal in the amount of \$251.23. Motion was seconded by Alderman Lochmoeller. **ROLL CALL:** Alderman Kramer – yes; Alderman Lochmoeller – yes; Alderwoman Sims – absent; Alderman Plufka – yes. **MOTION PASSED.**

Interim Chief Kurten provided an update with regards to the Command Staff Collaboration Project (which includes a shared training officer) with the cities of Clayton, Maplewood, Richmond Heights (formerly Glendale), and Rock Hill; the agreement is being revamped but the project is still moving forward. ESCI, the company who conducted the study, will be in town

and Mayor Thornton has offered to host an informational meeting; more on this will be provided at a future date. Interim Chief Kurten also announced a house fire on Eulalie that sustained substantial damage; loss of kitchen and 3 pets. The total damage has not yet been report but this incident will be noted in the annual status report.

Lastly, Interim Chief Kurten announced attendance at the Joplin Tornado Summit, along with Interim Assistant Fire Chief Cottrell and Assistant Police Chief McIntyre. The Summit was created to share the lessons learned about the initial emergency response, short and long term recovery efforts, and to hear from people that participated in those efforts on behalf of the town of Joplin. This summit was not just about Joplin, leaders also brought in speakers from other areas of the country that have experienced similar natural disasters. Attendees shared highlights of Joplin's positive attitude and proactive approach throughout the process as well as the learned importance of everyone involved knowing their roles and being prepared. The committee discussed the need for elected officials to gain more education on their roles and was again reminded of the necessity to complete the NIMS training. Interim Chief Kurten is looking to demonstrate some tabletop exercises and will consult with retired first responders.

**PUBLIC COMMENT**

**Louise Charboneau, Madge**, offered suggestions of moving the meeting time to eliminate the distractions of the 7pm ARB meeting. She added that she is looking forward to the cameras at the police department and commented that she is always opposed to combined 1<sup>st</sup> and 2<sup>nd</sup> readings for transparency. Lastly, she reported an oversized vehicle on Litzinger partially blocking traffic lanes.

**ADJOURNMENT**

Motion was made by Alderman Kramer and seconded by Alderman Lochmoeller to adjourn the meeting at 7:02pm. Unanimous vote in favor taken; **MOTION PASSED.**

**Approved as submitted on the 21<sup>st</sup> day of July, 2016.**

Attest:

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Bola Akande, City Clerk/Administrator