

**CITY OF BRENTWOOD  
BOARD OF ALDERMEN MEETING  
AUGUST 15, 2016**

**MEETING CALLED TO ORDER**

Mayor Christopher Thornton called the meeting to order at 7:00 pm, in the Council Room of City Hall located at 2348 S. Brentwood Blvd., Brentwood, MO 63144 and immediately led the Pledge of Allegiance.

**ROLL CALL**

The following members were present

Alderman Plufka	Present	Alderwoman O'Neill	Present
Alderman Wegge	Present	Alderman Leahy	Present
Alderman Lochmoeller	Present	Alderwoman Sims	Present
Alderman Kramer	Present	Alderman Dimmitt	Present
Mayor Thornton	Present		

Members present constituted a quorum. Also present were City/Clerk Administrator Bola Akande, Planning Director/Assistant City Administrator Lisa Koerkenmeier, and Attorney Kevin O'Keefe.

Mayor Thornton announced that the city had scheduled a special closed meeting of the Board that began at 6:00 pm; at the discussion was not completely over, they will ask to reconvene the closed session for the remainder of that business and return to the regular meeting (approximately 8:00 pm).

**APPROVAL OF AGENDA**

**Board of Aldermen August 15, 2016**

Motion was made by Alderman Leahy and seconded by Alderman Plufka to postpone item #11c until the September 19<sup>th</sup> Board meeting. Unanimous vote in favor taken; **MOTION PASSED.**

Motion was also made by Alderman Dimmitt to amend the agenda to allow a 1<sup>st</sup> and 2<sup>nd</sup> reading of Bill #6077; item 10A. Motion seconded by Alderman Plufka; unanimous vote in favor taken. **MOTION PASSED.**

Hearing no additional changes, the agenda was approved as amended by acclamation.

**CONSIDERATION AND APPROVAL OF MINUTES**

**Board of Aldermen Meeting Minutes July 18, 2016**

Hearing no changes, the meeting minutes were approved by acclamation.

**PRESENTATION/RECOGNITION**

**Proclamation – Children's Home Society of Missouri**

A proclamation was prepared in honor of the Children's Home Society, of which was read by Alderman Kramer. It was announced that they are planning a Gala in celebration of 125 years in operation (in Brentwood since 1967); donations were welcomed.

Motion was made by Alderman Leahy and seconded by Alderwoman O'Neill to reconvene the closed session at 7:14 pm. **ROLL CALL:** Alderman Dimmitt – yes; Alderman Kramer – yes;

Alderman Leahy – yes; Lochmoeller – yes; Alderwoman O’Neill – yes; Alderman Plufka – yes; Alderwoman Sims – yes; Alderman Wegge – yes; **MOTION PASSED.**

The regular meeting reconvened at 8:05 pm.

**PUBLIC HEARING**

Mayor Thornton opened the public hearing at 8:05 pm.

**A Petition To Amend Chapter 400, Zoning, Of The Brentwood Code Of Ordinances; Specifically Sections 400.570, 400.660, 400.680, 400.1320, 400.1330, 400.1340, 400.1350, 400.1360, 400.1370, 400.1380, 400.1390, And 400.1400 Pertaining To The Review Procedure For Zoning Changes And Amendments, Conditional Use Permits, And Conditions And Restrictions For Conditional Use Permits, And The Addition Of A New Section 400.580 Pertaining To Protest Of A Zoning District Classification Or Zoning Regulation Amendment.**

**Louise Charbonneau, Madge Ave,** offered comments of the importance of rezoning decisions and questioned the reasoning behind the required radius of notification regarding rezoning matters.

Mayor Thornton closed the public hearing at 8:06 pm

**BIDS**

**Request for Proposal – Brentwood Fire House HVAC Upgrades Project**

Interim Fire Chief Kurten announced the department’s efforts to make corrections to the HVAC system in the fire department; a total of 4 bids were received and opened on July 21<sup>st</sup>, Craftsman Contracting, Inc. in the amount of \$163,000, Vogel Sheet Metal & Heating in the amount of \$139,000, IFS Integrated Facility Services in the amount of \$162,125, and John Kalicak Construction in the amount of \$195,626. Horner and Shirfin is the consultant on the project and recommended accepting the bid from Vogel Sheet Metal & Heating.

**HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON**

**PRESENT** (Each person addressing the board shall give his/her name, address and organization or firm represented, if any. He/she shall speak for a period not to exceed three (3) minutes; though additional time may be granted by the presiding officer of the board.)

**Clayton Keeney** offered comments of being impacted by flooding in the area. He questioned the FEMA/SEMA process from the previous flooding and asked if the city made any plans for mitigation.

**Sallie Westenbarger, 2626 Bremerton** expressed appreciation for the public safety and public works departments on their efforts on the recent flooding.

**Louise Charbonneau, Madge** expressed opposition to Bills #6071 and 6072. She also offered comments of the need to consider that we in a functional region when making development decisions.

**Aldermanic Response**

**None**

**UNFINISHED BUSINESS**

**None**

**BILLS TO BE GIVEN A FIRST READING ONLY**

**Bill No 6077 – An Ordinance Amending Several Provisions Of The City’s Zoning Code Pertaining To Zoning Protests And The Necessary Majority Required For Certain Actions**

Attorney O’Keefe read Bill #6077 by title only. Alderman Kramer provided the synopsis, “This bill is for an ordinance to approve proposed text amendments to amend Chapter 400, Zoning, of the Brentwood Code of Ordinances; specifically Sections 400.570, 400.660, 400.680, 400.1320, 400.1330, 400.1340, 400.1350, 400.1360, 400.1370, 400.1380, 400.1390, and 400.1400 pertaining to the review procedure for zoning changes and amendments, conditional use permits, and conditions and restrictions for conditional use permits, and the addition of a new Section 400.580 pertaining to a protest of a zoning district classification or zoning regulation amendment. The Planning and Zoning Commission reviewed the text amendment at the July 13th, 2016 meeting. Ms. Bilderback made a motion to recommend to the Board of Aldermen approval of the text amendments to Chapter 400, Article 11, Division 5 and Division 6 as presented, seconded by Mr. Nelson. **Roll Call:** Bilderback – yes, Daming – yes, Favazza – yes, Hansen – yes, Hart – yes, Jacobs – yes, Lewis – yes, Moran – yes, Nelson – yes, Ritter – yes, Schuering – yes, Shipley – yes”

**Presentation By Director Koerkenmeier**

The City Attorney has recommended that the references to require a  $\frac{3}{4}$  majority vote from the Board of Aldermen to approve text amendments or a rezoning; to reverse a recommendation by the Planning and Zoning Commission to approve or deny a Conditional Use Permit; or to delete any restriction or condition recommended by the Commission be removed from the Code. The supermajority voting requirements appear to conflict with State law, and if challenged, would be void. The proposed text amendments would require a simple majority voting requirement from the Board of Aldermen for these actions.

Additionally, RSMo Section 89.060 provides a procedure to protest a change in zoning regulations, restrictions and boundaries. Presently, Brentwood Code of Ordinances does not include a procedure to protest changes. It is recommended by the City Attorney that Division 5 be amended to include a provision that owners of thirty (30) percent or more, either of the areas of land (exclusive of streets and alleys) included in the proposed change, or within an area determined by lines drawn parallel to and 185 feet distant from the boundaries of the district proposed to be changed, may file a protest. If the protest is found to be valid, a favorable vote of 2/3 members of the Board of Aldermen would be required for the change in rezoning

**Questions By Aldermen**

It was clarified that with the adoption of this ordinance there is no additional requirement to notify residents within 185 square feet.

**Perfection Of Bills**

Attorney O’Keefe read Bill #6077 by title only. Motion was made by Alderman Kramer and seconded by Alderman Dimmitt to perfect Bill #6077 into ordinance form. **ROLL CALL:** Alderman Dimmitt – yes; Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman O’Neill – yes; Alderman Plufka – yes; Alderwoman Sims – yes; Alderman Wegge – yes; **MOTION PASSED.**

**BILL #6077 IS HEREBY PASSED BY THE BOARD OF ALDERMEN. UPON MAYOR THORNTON’S SIGNATURE ORDINANCE #4723 WAS ENACTED.**

**Bill No. 6080 – An Ordinance Authorizing The Mayor And/Or City Administrator To Donate A Temporary Construction Easement And A Permanent Sidewalk Easement For City Owned Property Located At 272 Hanley Industrial Court To Assist With Sidewalk And Ada Curb Improvements Along Hanley Industrial Court**

Attorney O'Keefe read Bill #6080 by title only. Alderman Kramer provided the synopsis, "This bill is for an ordinance to approve the donation of approximately 1,227 square feet of Permanent Sidewalk Easement (PSE) and 3,192 square feet of Temporary Construction Easement (TCE) at 272 Hanley Industrial Court (the City Police Station) to accomplish the sidewalk and ADA curb improvements along Hanley Industrial Court and Strassner Drive. The Public Works Committee members voted unanimously in recommending a temporary construction easement and a permanent sidewalk easement from 272 Hanley Industrial Court be donated to back to the City of Brentwood to complete sidewalk improvements along Hanley Industrial Court and to forward the recommendation to the full Board of Aldermen for consideration.

**Presentation By Director Koerkenmeier**

The City submitted a Surface Transportation Project for a Bridge, Road and Sidewalk Improvement Program - the Hanley Industrial Court Pedestrian Improvement Phase II in 2013. Total cost is approximately \$751,105 and requires acquisition of certain temporary construction easements and permanent sidewalk easements with property owners who will be impacted by this project. The sidewalk construction affects the property owned by the City at 272 Hanley Industrial Court. It will be necessary to acquire approximately 1,227 square feet of Permanent Sidewalk Easement (PSE) and 3,192 square feet of Temporary Construction Easement (TCE) to accomplish the improvements as indicated on the attached engineering plans, easement deeds and plats. The easement rights are valued at \$6,063, which was estimated as just compensation based upon the fair market value of the property as determined by O.R. Colan Associates, LLC. When a City project involves a City owned parcel, the typical procedure is that the City donates the needed easements and then receives credit for the amount of donation as part of the City's match. Staff is recommending that the temporary construction easement and permanent sidewalk easement required from the City owned parcel located at 272 Hanley Industrial Court be donated.

**Questions By Aldermen**

There were no questions from the Board.

**BILLS TO BE GIVEN A SECOND READING ONLY**

**Bill No. 6071 – An Ordinance Amending The Zoning Map Of The City Of Brentwood To Rezone Certain Property Numbered 8071 And 8075 Manchester Road From “PD” Planned Development Overlay District To “UD” Urban Development And Establishing The Effective Date Of This Ordinance**

Attorney O'Keefe read Bill #6071 by title only. Alderman Kramer provided the synopsis, "This bill is for an ordinance granting rezoning approval to Garrison Development for property located at 8071 & 8075 Manchester Road from "PD" Planned Development Overlay District to "Urban Development" to allow the construction of a six-story apartment building. The Planning and Zoning Commission reviewed the rezoning request at the June 8th, 2016 meeting. Mr. Daming proposed a motion to rezone the site from PD to UD. Mr. Nuemberger seconded. **Roll call:** Ritter- yes, Jacobs – yes, Nuernberger- yes, Shipley – yes, Hansen – yes, Hart – yes, Favazza – yes, Schuering – yes, Moran – yes, Nelson – yes. **MOTION PASSED.**

**Perfection Of Bills**

Motion was made by Alderman Dimmitt and seconded by Alderman Leahy to perfect Bill #6071 into ordinance form. Discussion was held and it was clarified that zoning stays with the parcel/property. **ROLL CALL:** Alderman Dimmitt – yes; Alderman Kramer – yes; Alderman Leahy – no; Alderman Lochmoeller – no; Alderwoman O'Neill – no; Alderman Plufka – yes; Alderwoman Sims – yes; Alderman Wegge – yes; **MOTION PASSED.**

**BILL #6071 IS HEREBY PASSED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE BY THE MAYOR BECOMES ORDINANCE #4724**

**Bill No. 6072 – An Ordinance Granting Approval Of A Site Development Plan And Conditional Use Permit To Garrison Development For A Six-Story Apartment Building For Property Numbered 8071 And 8075 Manchester Road, Which Permits Under The Provisions Of Title IV, Chapter 400 Of The Brentwood Code Of Ordinances The Development Of That Site; Providing The Conditions Of Such Development; And Providing For The Effective Date Of This Ordinance**

Attorney O’Keefe read Bill No 6072 by title only. Alderman Kramer provided the synopsis, “This bill would grant conditional use permit approval and site plan approval to allow Garrison Development to construct a six-story apartment building on property located at 8071 & 8075 Manchester Road. The petitioner is also willing to make the necessary street and public utility improvements as requested by the respected agencies. The Planning and Zoning Commission reviewed the rezoning request at the June 8th, 2016 meeting. Mr. Nelson proposed a motion to approve the Site Plan & Conditional Use Permit (CUP). Mr. Nuernberger seconded the motion. **Roll call:** Nelson – yes, Moran – yes, Schiering – yes, Favazza – yes, Hart – yes, Hansen – yes, Shipley – yes, Nuernberger yes, Jacobs – yes, Ritter- yes. **MOTION PASSED.**

**Perfection Of Bills**

Motion was made by Alderman Dimmitt and seconded by Alderman Leahy to perfect Bill #6071 into ordinance form. Discussions were held regarding the impact of failed economic incentives, impacts of flooding and the project color scheme. Attorney O’Keefe noted that automatic reversers of zoning changes are inappropriate. It was also noted that the property must meet floodplain guidelines.

Alderman Kramer made a motion to amend Bill No 6072 Section 2 to add the following language to the first sentence; provided however that the conditions of the conditional use permit shall be conditioned upon the revision of the plans generally approved in section 1 to revise the color scheme for the proposed building to more neutral tones as to be approved by the Director of Planning and Development. Motion seconded by Alderman Plufka. Unanimous vote in favor taken; **MOTION PASSED.**

**ROLL CALL** on the perfection of Bill #6072 as amended: Alderman Dimmitt – yes; Alderman Kramer – yes; Alderman Leahy – no; Alderman Lochmoeller – no; Alderwoman O’Neill – no; Alderman Plufka – yes; Alderwoman Sims – yes; Alderman Wegge – yes; **MOTION PASSED.**

***BILL #6072 IS HEREBY PASSED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE BY THE MAYOR BECOMES ORDINANCE #4725.***

**Bill No. 6073 – An Ordinance Authorizing The Mayor And/Or City Administrator To Enter Into And Execute A Service Agreement With The REJIS Commission; And Providing For The Effective Date Of This Ordinance**

To be postponed until 9/19.

**BILLS TO BE GIVEN A FIRST AND SECOND READING**

**Bill No. 6075 – An Ordinance Calling For An Election To Authorize The City To Impose A Semi Annual Registration Fee Of \$200.00 Which Shall Be Charged To The Owner Of Property Improved By A Residential Structure (Including A Structure Containing Multiple Dwelling Units) That Has Been Vacant For Six Months Or More And Which Is Characterized By Violations Of Applicable Housing Codes**

Attorney O’Keefe read Bill #6075 by title only. Alderman Kramer provided the synopsis, “This bill is for an ordinance to place the \$200 semi-annual registration fee for the Vacant Residential Properties Registration Program on the November ballot. The fee will cover administrative expenses related to implementing the enforcement of the Vacant Residential Properties Registration Program by the Planning and Development Department. The Public Works Committee members voted unanimously in recommending the \$200 semi-annual

registration fee for vacant residential structures is forwarded to the full Board of Aldermen for consideration for 1<sup>st</sup> and 2<sup>nd</sup> Reading”.

**Presentation By Director Koerkenmeier**

This ordinance calls for an Election to authorize a Semi Annual Registration Fee of \$200.00 which shall be charged to the owner of property improved by a residential structure (including a structure containing multiple dwelling units) that has been vacant for six months or more and which is characterized by violations of applicable housing codes. This is a tool to help improve code enforcement and to keep a record of contact information. Since spring, staff has been working with Municipal Judge Dignam, Prosecuting Attorney Mike Shelton, and the planning and development special counsel at the direction of Mayor Thornton to address nuisance vacant residential properties throughout the City. In consultation with Attorney Stephanie Karr and City Attorney Kevin O’Keefe, an ordinance to place the \$200 semi-annual registration fee for vacant residential structures on the November ballot is being proposed. There is a certification deadline to place this item on the ballot. It is 5:00 p.m. on August 30, 2016.

**Questions By Aldermen**

It was clarified that only one violation is necessary to meet this requirement and that there is a 30 day time frame to cure the regulation before this applies.

**Perfection of Bills**

Attorney O’Keefe read Bill #6075 by title only. Motion was made by Alderman Leahy and seconded by Alderman Lochmoeller to perfect Bill #6075 into ordinance form. **ROLL CALL:** Alderman Dimmitt – yes; Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman O’Neill – yes; Alderman Plufka – yes; Alderwoman Sims – yes; Alderman Wegge – yes; **MOTION PASSED.**

***BILL #6075 IS HEREBY PASSED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE BY THE MAYOR BECOMES ORDINANCE #4726.***

**Bill No. 6076 – An Ordinance Amending Chapter 500 By The Addition Of A New Section Pertaining To The Registration Of Vacant Residential Structures**

Attorney O’Keefe read Bill #6076 by title only. Alderman Kramer provided the synopsis, “This bill is for an ordinance to amend Chapter 500 of Title V, Buildings and Construction of the Municipal Code to permit the establishment of a registration process to list vacant residential properties which have been vacant for at least six (6) months and are characterized by violations of the housing code. The Public Works Committee members voted unanimously in recommending that the text amendment to Chapter 500 to establish the Vacant Residential Properties”.

**Presentation By Director Koerkenmeier**

This ordinance is to amend Chapter 500 by the addition of a new section pertaining to the registration of vacant residential structures. The ordinance would establish the process to register vacant residential structures. This process is in accordance with Section 67.399 RSMo. Included in this ordinance is a provision that would allow the Board of Aldermen to set the registration fee from time to time. Prior to the November election, the City can begin to implement the process and may impose a minimal registration fee that merely covers the City’s actual administrative costs in registering the property and monitoring it. Once the \$200 fee is approved by the voters, the Board of Aldermen may set that amount as the semi-annual fee. Staff would seek to educate our Citizens about this new program before it goes into effect.

**Questions By Aldermen**

There were no additional questions.

**Perfection of Bills**

Attorney O'Keefe read Bill #6076 by title only. Motion was made by Alderman Leahy and seconded by Alderman Plufka to perfect Bill #6076 into ordinance form. **ROLL CALL:** Alderman Dimmitt – yes; Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman O'Neill – yes; Alderman Plufka – yes; Alderwoman Sims – yes; Alderman Wegge – yes; **MOTION PASSED.**

***BILL #6076 IS HEREBY PASSED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE BY THE MAYOR BECOMES ORDINANCE #4727***

**Bill No. 6078 – An Ordinance Of The City Of Brentwood, Missouri, Authorizing The Mayor And/Or City Administrator To Enter Into And Execute An Agreement Between The City Of Brentwood, Missouri And Vogel Sheet Metal & Heating; And Providing For The Effective Date Of This Ordinance**

Attorney O'Keefe read Bill #6078 by title only. Alderman Kramer provided the synopsis, "This Ordinance authorizes an agreement with Vogel Sheet Metal & Heating to make corrections to the existing HVAC system, add a carbon monoxide detection system to the building, and re-work the SCBA compressor room ventilation system. The request is for a 1st and 2nd Reading of this ordinance at the same Board of Aldermen meeting. This is due to the lead time for ordering, and delivery of the equipment otherwise; the City will be unable to complete the project this fiscal year. The equipment is estimated at 6-8 weeks delivery time".

**Perfection of Bills**

Attorney O'Keefe read Bill #6078 by title only. Motion was made by Alderman Leahy and seconded by Alderman Plufka to perfect Bill #6078 into ordinance form. **ROLL CALL:** Alderman Dimmitt – yes; Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman O'Neill – yes; Alderman Plufka – yes; Alderwoman Sims – yes; Alderman Wegge – yes; **MOTION PASSED.**

***BILL #6078 IS HEREBY PASSED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE BY THE MAYOR BECOMES ORDINANCE #4728***

**Bill No. 6079 – An Ordinance Adopting And Enacting A New Code Of Ordinances Of The City Of Brentwood; Establishing The Same; Providing For The Repeal Of Certain Ordinances Not Included Therein, Except As Herein Expressly Provided; Providing For The Manner Of Amending Such Code Of Ordinances; Providing Penalty For The Violation Thereof; And Providing When This Ordinance Shall Become Effective**

Attorney O'Keefe read Bill #6079 by title only. Alderman Kramer provided the synopsis, "This bill is for an ordinance adopting the 2015 statutory updates. Annually, the city's codifier (General Code) reviews state laws adopted to determine if updates are required to the municipal code. This ordinance allows new provisions to take effect to ensure consistency with State Statutes."

**Presentation By Administrator Akande**

Once the Governor signs bills into law, General Code conducts statutory review to determine if updates are needed; hence this attempt. The same process will be followed shortly for 2016.

**Questions By Aldermen**

There were no questions from the Aldermen.

**Perfection of Bills**

Attorney O'Keefe read Bill #6079 by title only. Motion was made by Alderman Wegge and seconded by Alderman Dimmitt to perfect Bill #6079 into ordinance form. **ROLL CALL:** Alderman Dimmitt – yes; Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman O'Neill – yes; Alderman Plufka – yes; Alderwoman Sims – yes; Alderman Wegge – yes; **MOTION PASSED.**

**BILL #6079 IS HEREBY PASSED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE BY THE MAYOR BECOMES ORDINANCE #4729.**

**RESOLUTIONS**

**None**

**ACCOUNTS AGAINST THE CITY**

Alderman Dimmitt announced review of the warrant list in the amount of \$452,614.81 and made a motion for approval. Motion seconded by Alderman Kramer. It was clarified that the City of Richmond Heights has corrected their computer issues and is able to provide the correct usage data of the Heights. **ROLL CALL:** Alderman Dimmitt – yes; Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman O’Neill – yes; Alderman Plufka – yes; Alderwoman Sims – yes; Alderman Wegge – yes; **MOTION PASSED.**

**REPORT OF COMMITTEES AND DEPARTMENT HEADS**

**Mayor Thornton** announced the appointment of Terry Kurten as the Fire Chief and provided a brief introduction. Motion was made by Alderman Kramer and seconded by Alderman Dimmitt to accept the appointment. Unanimous vote in favor taken; **MOTION PASSED.** It was also noted that the appointment of Assistant Chief would be at the discretion of the Fire Chief who as indicated interest in appointing Ronnie Cottrell.

**Public Safety Committee** Alderman Plufka reported that the next meeting of the committee is scheduled on August 18<sup>th</sup> at 8:30 pm.

**Public Works Committee** Alderman Leahy reported that the next meeting of the committee is scheduled on September 14<sup>th</sup> at 4:30 pm.

**Director of Planning & Development**

Director Koerkenmeier explained that the process is under way for the Comprehensive Plan Updates. Consultants, Houseal Lavigne will have kick off meetings and the city tour next week; August 24<sup>th</sup> with the Advisory Committee and August 25<sup>th</sup> with the elected officials.

**Ways and Means Committee** Alderman Dimmitt reported that the next meeting is scheduled on September 1<sup>st</sup> at 6:00 pm in which budget discussions will continue.

**City Attorney Kevin O’Keefe** had no report.

**City Clerk/Administrator,** Administrator Akande had no report.

**Excise Commissioner** Aldermen Dimmitt announced the receipt of Special Use Permit applications from Golf Moll Post and OB Clark’s to serve/sell liquor at Brentwood’s Annual Maddenfest and for Immerse by Atlas for an event on October 6<sup>th</sup> and made a motion for approval. Motion seconded by Alderman Plufka. Unanimous vote in favor taken; **MOTION PASSED.**

**Library Board,** Alderwoman O’Neill reported that the library is making new outreach attempts; the first by providing a Mini Book Mobile on Tuesdays; 5:30 pm – 6:00 pm at Brentwood Forest. All were invited.

**Municipal League,** Mayor Thornton announced the upcoming Annual MML Conference September 11<sup>th</sup> – 14<sup>th</sup>; interest officials should contact Octavia Pittman.

**Historical Society**, Chief Fitzgerald had no report.

**ANNOUNCEMENTS**

The next Ward 3 meeting is scheduled on August 30<sup>th</sup> at 7:30 pm; West Community Credit Union will provide information regarding their proposal for facility improvements.

**NEW BUSINESS**

**None**

**HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON**

**PRESENT** (Each person addressing the board shall give his/her name, address and organization or firm represented, if any. He/she shall speak for a period not to exceed three (3) minutes; though additional time may be granted by the presiding officer of the board. Total time allotted for this section shall not exceed 15 minutes)

**None**

**CLOSED SESSION**

**None**

**ADJOURNMENT**

Motion was made by Alderman Leahy and seconded by Alderman Plufka to adjourn the meeting at 9:11 pm. Unanimous vote in favor taken; **MOTION PASSED.**

**Approved as submitted on the 6<sup>th</sup>, day of September, 2016.**

Attest:

\_\_\_\_\_  
Christopher A. Thornton, Mayor

\_\_\_\_\_  
Octavia Pittman, City Clerk