

PUBLIC WORKS COMMITTEE - VIRTUAL MEETING
Thursday, January 14, 2021 6:00 PM
Minutes

1. CALL TO ORDER AND ROLL CALL

A. Call To Order - Meeting was called to order by Chairman Wegge at 6:00 PM

B. Roll Call – Roll was called: Chairman Wegge, Alderman Gould, Alderman Lochmoeller and Alderwoman Tice were all present.

2. AGENDA APPROVAL

A. Approval or Amendment of the Agenda – Agenda was approved by acclamation.

3. ANNOUNCEMENTS, APPOINTMENTS, PROCLAMATIONS AND RECOGNITIONS

None

4. CITIZEN COMMENTS

A. Citizen Comments - None

5. REPORT OF COMMITTEE CHAIR AND ALDERMEN

A. Chairman Brandon Wegge - Ward 2 - Noted that the Sustainability Commission met, and they are off to a good start and will be bringing things forward to the Committee.

B. Alderman Jeff Gould - Ward 3 -Appreciated the committee taking up the ADA issue for the resident in Ward 3.

C. Alderman Steve Lochmoeller - Ward 3 - No Report

D. Alderwoman Nancy Parker Tice - Ward 1 – Noted a question raised during the Ward 1 meeting, regarding the timing of light installation in York Village. Dan noted that York Village is not technically our jurisdiction, so they are currently working on getting easements to do the work.

6. CITY ADMINISTRATOR REPORT

A. Christner Architects Presentation - Design Concepts for Norm West Park and event lawn building

Michael Browning and David Kehm from Christner were present for the discussion. Michael shared his screen showing the updated floor plan for Pavilion (the Gateway concept design that was selected). Several comments were made regarding the sustainability of the building, of which all were in favor, General consensus was the group likes this positive rendering. The next step is seeking approval to move forward with the cost estimate phase and pricing points for sustainable options.

A Motion was made by Alderman Lochmoeller and Seconded by Alderwoman Tice to move forward with the cost estimate and pricing phase. The motion passed by unanimous voice vote.

7. DEPARTMENT REPORT

A. **Public Works Department** – No Report

B. **Parks & Recreation Department** - Eric Gruenfelder had two items to share:

1) Forest ReLeaf – volunteer wants to fill their tanks with city water to water the newly planted trees in York Village. For next two years. Minimal cost to the City to do this. Motion was made by Alderwoman Tice and seconded by Alderman Lochmoeller to allow them to do this. Motion passes by unanimous voice vote

2) Playground Design – Eric shared screen and did a Power Point presentation on the different types of playgrounds, discussing each. #Traditional, #Inclusion (ADA accessible), #Nature Playscape, #Hybrid (Combination). Staff recommends the hybrid type with natural water feature at a tentative budget cost of 2.25 Million, based on projects shown.

A decision needs to be made on the type of playground preferred and budget dollar amount so that design proposals can be requested.

There is no money in Brentwood Bound for this, so this will be an extra cost. There are funding sources, but it has to be decided first on how much to spend. Members stated they would like a dedicated workshop with full Board to make this decision.

Motion was made by Alderman Gould and seconded by Alderman Lochmoeller to move forward with recommended hybrid type design, do RFQ with tiered cost options and bring design proposals back to Public Works Committee prior to hosting the workshop and taking to Board for approval. Motion carried by unanimous voice vote.

C. **Planning and Development Department** - No Report

8. CONSENT AGENDA

A. Minutes from 12.10.20 Meeting

Motion was made by Alderwoman Tice and seconded by Alderman Gould to approve the December 10, 2020 meeting minutes. Motion was approved by unanimous voice vote.

9. OLD BUSINESS

A. OMCI Project Update – Stormwater

Dan Gummersheimer shared updates about stormwater project and potential eligible projects. He stated that the fund is like a bank account that can grow, and we can decide what we want to do with it. MSD has recommended projects; however, we can do whatever we deem most important.

Alderwoman Tice suggested we not apply just yet, as each Ward may have items of interest and it would be best to have a master list to prioritize first.

Lisa Koerkenmeier noted that Gonzalez is the consulting engineer and they are already in place. We already have a contract with them.

Dan has a priority list started but can add items that may need to be on there (noting Black Creek) and then have a master plan created to move forward. Alderman Lochmoeller suggested that High School & Madge area, as well as Dorothy Ave (inlets for capturing water) should be added to the list.

Dan noted that a comprehensive master plan could cost upwards of \$250,000, and since we will have \$175,000 this year, we could hold off and save, or we could do some smaller projects to get them done and then use some pre-planned monies to do the comprehensive plan down the road. Alderpersons Gould, Wegge and Tice agreed with this strategy.

Dan agreed to put together a list with rough estimates of project costs to help with the prioritization. Bola mentioned that Ladue had a 3-phase assessment with a 5-yr. implementation plan. The Aldermen agreed there should be a score card and ranking with the list when prepared.

A motion was made by Alderman Gould and seconded by Alderman Lochmoeller for Dan to put together a list of projects with estimated costs for committee review and prioritization by March, using Dan's ranking and scorecard. Motion was passed by unanimous voice vote.

B. A Change Order with TWM, Inc. To Provide Additional Property Research, Boundary And Topographic Surveying Services Throughout The City Of Brentwood- Brentwood Promenade

Dan shared information, seeking approval to have TWM define the boundaries and re-Platte area. A Motion was made by Alderman Lochmoeller and seconded by Alderwoman Tice to approve the change order and amend the contract with TWM and take item forward to Board for vote. Motion carried by unanimous voice vote.

C. A Change Order With TWM, Inc. To Provide Additional Property Research, Boundary And Topographic Surveying Services Throughout The City Of Brentwood- York Village Street Light Easements

Dan shared information and need for TWM due to the 5 streetlight locations noted, since city does not own the property. A Motion was made by Alderwoman Tice and seconded by Alderman Lochmoeller to approve the change order with TWM for services at 5 locations (if all easements are approved) and take item forward to Board for vote. Motion passes by unanimous voice vote.

10. NEW BUSINESS

A. Surveying Services throughout the City of Brentwood - Additional Properties Findings

Eric shared his screen showing Platte designs, pictures and surveys for three areas – A, F & G.

Area A: Alley from Mt. Calvary Lutheran Church to McGrath Elementary School. TWM found a fifteen-foot wide service alley in the original plat. TWM did not find any documentation vacating this alley to any residents. Recommendation is for vacating the alley to residents. Survey has been done, but if approved, we would need to re-write the legal description and the title work and re-do plats with St Louis County and talk to homeowners to share that cost with the City. Basically, the homeowner gets more property, but then they have to maintain it.

A Motion was made by Alderwoman Tice and seconded by Alderman Lochmoeller to abandon the portion of 15- foot wide alley between the east side of Parkridge through the McGrath School portion the alley shown on that plot, and keep the portion of alley on west side of Parkridge between Parkridge and Mt Calvary Church, with the City agreeing to work with residents on abandoning the land, with expectations that homeowner/residents will absorb the legal costs of work needing to be done on a case by case basis.

Motion carried by unanimous voice vote.

Area F: Staff recommends investigating 2524 Melvin Ave. further to determine if this parcel is indeed a community park owned by the City. TWM could run a title search back to the inception of the subdivision. In addition, staff recommends the history of 2502 Melvin Ave to see if the City needs this parcel or if it should be transferred to 2504 Melvin Ave.

Motion was made by Alderman Lochmoeller and seconded by Alderwoman Tice to recommend a title search with TWM for research on 2524 Melvin to see if it is park land owned by City or not.

Motion passed by unanimous voice vote.

Area G: Staff recommends vacating the dedicated walkway from Bremerton Ave. to Manderly Dr. In addition, staff recommends vacating the strip of land the City owns on Hilldale.

Motion was made by Alderman Lochmoeller and seconded by Alderwoman Tice recommending vacating the walkway from Bremerton to Manderly with costs absorbed by property owners, and to vacate the strip of land the City owns on Hilldale.

Motion passed by unanimous voice vote.

B. High School Drive STP-S- Pedestrian Improvements

Dan shared information regarding the item.

Motion was made by Alderwoman Tice and seconded by Alderman Gould approve to spend \$1995 to have TWM complete the (TIP) Transportation Improvement Plan application and submit to EWGCOG for consideration.

Motion passed by unanimous voice vote.

C. Discussion on Pervious Pavement/Permeable Pavement for Driveways

Lisa Koerkenmeier shared information that Code does allow driveways to be made of pervious/permeable pavement. For single family dwellings they have to be of hard, all weather, load bearing material. It may be good to clarify that, but since it is allowed, let them to do it. This is across all Zoning areas. Whatever is put in has to be maintained.

D. 8910 Madge Avenue- Temporary ADA Signage

Dan shared information regarding citizen's request for signage, noting this is temporary due to construction at 8906 Madge and trucks blocking the area - since this is currently a shared driveway.

A Motion was made by Alderman Gould and seconded by Steve Lochmoeller to put signage in front of 8910 Madge to allow for ADA parking sign and take to Board of Aldermen for final approval. Motion carried by unanimous voice vote.

E. eCargo Bikes

Eric shared information and pictures of eCargo bikes explaining the pilot program and our request to apply to participate in the trial. He noted that the Sustainability Commission had unanimously approved bringing this forward to Public Works Committee.

Motion was made by Alderwoman Tice and seconded by Alderman Gould to move item forward to Board to apply for trial program to become a pilot location for eCargo bikes. Motion enthusiastically passed by unanimous voice vote.

11. CITIZEN COMMENTS

A. Citizen Comments

None

12. ADJOURN

A. Adjourn

Motion was made by Alderman Gould and seconded by Alderman Lochmoeller to adjourn the meeting.

Motion carried by unanimous voice vote. Meeting adjourned.

Minutes respectfully submitted by Kelle Silvey