

Brentwood Days

September 20 and 21, 2019

Brentwood Park, 9100 Russell Ave.

Brentwood, MO 63144

314.963.8689 | www.brentwoodmo.org



VENDOR BOOTH APPLICATION

****Deadline for Applications to be received: Wednesday, August 7, 2019****

Section 1. Contact Information

Business Name:

First Name:

Business Phone:

Last Name:

Cell Phone:

Street:

Email Address:

City/State:

Website:

Zip Code:

Section 2. Booth Fee and Size

Craft/Merchandise/Sales/PR Booth

- \$100 — 10'X10' Tent, 8ft. Table, 2 folding chairs
- \$100 — Additional 10' x 10' Tent
- \$ 15 — Additional 8 ft. Table

Food/ Alcohol Booth

- \$150 — 10'X10' Tent, 8 ft. table, 2 folding chairs
- \$150 — Additional 10'x10' Tent
- \$15 — Additional 8ft. Table

Section 3. Vendor Category

Food Alcohol Craft Merchandise Sales PR

Is your booth a trailer? Yes No If yes, please list size: _____

Briefly describe your product offering in the space below:

Please refer to the rules and regulations which describe acceptable product and vendor profiles

Section 4. Vehicle Information

If you have a motorized vehicle needing to remain nearby, please complete below:

License Plate Number:

State:

Color of Vehicle:

Make of Vehicle:

****Please refer to the rules and regulations pertaining to vehicles used in vendor area****

Section 5. Application Process

Please submit the following information to the address shown below:

- Completed Application
- Sign Rules & Regulation Form
- Booth Fee Payment

Make Checks payable to: **City of Brentwood**

Mail to: Brentwood Parks and Recreation
Attn: Jason Troop
2505 S. Brentwood Blvd.
Brentwood, MO 63144

For Credit Card Payment: Contact Jason Troop at 314.963.8683

Section 6. Waiver of Liability and Insurance Requirements

Vendors retain sole responsibility to their merchandise through Brentwood Days. Vendors shall release, indemnify, defend and hold harmless the City of Brentwood, its elected and appointed officials, successors, assigns, legal representatives, officers, employees and agents (collectively, "indemnities") for, from and against any and all claims liabilities, cost damages, losses, causes of action, suits, demands, judgments and expenses (including, without limitation, court costs, attorneys' fees and costs of investigation or otherwise (collectively, "liabilities") of any nature, kind or description of any person or entity directly or indirectly arising out of, resulting from or related to (in whole or in part) merchandise loss of property damage of any kind whatsoever resulting from or connected to the operation of Vendor's Brentwood Days booth.

*As a condition precedent to participating as a vendor in Brentwood Days, a vendor shall secure insurance coverage in the amount of \$1,000,000 per occurrence, with the City of Brentwood, Missouri named as an "Additional primary insured" and shall further require its insurer to acknowledge that "this insurance is primary to the insurance coverage held by the City of Brentwood, Missouri shall be non-contributory" on both the Certificate of Coverage and on a separate Additional Insured Endorsement. Vendors shall demonstrate compliance with the coverage and additional insured requirements by submitting **a copy of a Certificate of Coverage and the separate Additional Insured Endorsement to the City of Brentwood on or before August 20, 2019.** Required coverage can be provided by commercial general liability insurance or by such policy in combination with an umbrella excess policy.*

Section 7. Vendor Agreement

- City of Brentwood reserves the right to accept or deny any application. If I have participated as a Brentwood Days vendor in the past, I understand that I am not guaranteed the same space occupied previously.
- I have read and understand the conditions as set forth in the Brentwood Days Rules and Regulations, further, my signature below acknowledges my agreement to abide by those rules as described in the Brentwood Vendors Rules and Regulations.
- This agreement becomes binding only upon formal acceptance by the City of Brentwood.
- It is the responsibility of the Food Vendor to submit a Temporary Food Establishment Application and proper fees to the Saint Louis County Department of Public Health Division of Environmental Protection at least 10 days prior to the event. Please contact Saint Louis County at 314.615.8900 for more information.
- Liquor Sales at the festival require a special temporary liquor license approved by the Board of Aldermen. Please contact Jackie Williams at 314.963.8610 or jawilliams@brentwoodmo.org for additional information.
- The City of Brentwood cannot guarantee that another booth will not be providing similar or the exact ser-

Date:

Signature:

Printed Name:

For Additional Information about the 2019 Brentwood Days visit www.brentwoodmo.org or
email jtroop@brentwoodmo.org

Application Deadline is Wednesday, August 7, 2019.

Section 8. Vendor Acceptance

(For Brentwood Day's Committee Use Only)

Completed Application Signed Rules & Regulations Form Payment for Booth