

## GRADING PERMIT

No grading activity shall commence on any site without obtaining a grading permit from the City of Brentwood Department of Planning & Development. Such activities include clearing, excavation, fill, or any combination thereof within the limits of the property. These activities must be shown on an approved grading plan and in accordance with an approved Stormwater Pollution Prevention Plan (for sites one acre or larger in size).

### Procedures for Obtaining a Grading Permit

1. Submit a completed Grading Permit application to the Department of Planning & Development. The grading permit application form can be obtained from the City of Brentwood Department of Planning & Development or from the City's web site at [www.brentwoodmo.org](http://www.brentwoodmo.org).
2. Included with the completed Grading Permit application, the applicant should submit a site plan detailing the areas to be excavated, filled, and/or cleared.
3. If the site is one (1) acre or larger, the applicant will need to submit approval from the State of Missouri Department of Natural Resources with the Grading Permit. This requirement applies to sites of less than one (1) acre that are part of a proposed development that will ultimately disturb one (1) acre or more.
4. Prior to the issuance of a grading permit, the applicant shall deposit a surety with the City. The surety is to be a sum equal to that which would be required to guarantee the performance, restoration, maintenance and/or rehabilitation of the site, not less than \$100 and not to exceed \$2,000. The deposit will be refunded when the grading operation is completed and the soil and drainage conditions are stabilized to the satisfaction of the City.
5. An inspection shall be performed to ensure the site complies with the submitted plans. The Building Official (314-963-8607) is to be notified each time the following steps are completed: clearing, rough grading, finish grading before seeding, turf reestablishment, and construction work.
6. Should applicant have any questions about Grading Permits, please contact the Department of Planning & Development at 314-963-8602.

**A complete description of the Grading Permit requirements can be found in Chapter 6, Article X of the Brentwood Municipal Code, located on the City's web site.**



Department of Planning & Development
2348 S. Brentwood Boulevard
Brentwood, MO 63144
314-962-4800
fax 314-962-0819
www.brentwoodmo.org

APPLICATION FOR GRADING PERMIT

Application Date \_\_\_\_\_

Work Site Address (Location): \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Business Name and Address: \_\_\_\_\_

\_\_\_\_\_ Phone #: \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Type of Construction: \_\_\_\_\_ New \_\_\_\_\_ Existing

Type of Development: \_\_\_\_\_ Commercial \_\_\_\_\_ Residential

Purpose for which application is made \_\_\_\_\_

\_\_\_\_\_

Site Area (sq. ft.) \_\_\_\_\_ Estimated Grading Quantity (cubic yards) \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All work shall be safeguarded and protected by the person causing the grading to be done to avoid all danger to life or limb. All backfilling, restoration, cleanup and other regulations shall be in accordance with Ordinances of the City of Brentwood.

OFFICE USE ONLY

Permit #: \_\_\_\_\_ Approval Date: \_\_\_\_\_

Engineer Review Deposit: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_
(Due when application is submitted)

Surety Deposit: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_

Army Corps of Engineers Approval (Section 404 of Clean Water Act)

\_\_\_\_\_ Yes \_\_\_\_\_ Waived \_\_\_\_\_ N/A

Approved By: \_\_\_\_\_ Title: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_