

April 23, 2014

City Of Brentwood
2348 Brentwood
Brentwood, MO 63144

HVAC PREVENTATIVE MAINTENANCE AGREEMENT: Fire House

EQUIPMENT TO BE SERVICED: (3) Heat Pumps, (22) Indoor Units, (1) Energy Recovery Unit, (4) Reznor Haning Heaters along with (2) Lochinvar Domestic Hot Water Heaters

SPRING PRE SEASON MAINTENANCE:

- Replace filters in the fan coils
- Wash filters for the ceiling cassettes
- Clear condensate drain
- Chemically clean condenser coils
(Exclude the splitting of the coils)
- Lubricate motors
- Inspect evaporator coil for cleanliness
- Check electrical component connections and wear
- Cleaning of Energy Recovery Wheel
- Log onto I – Touch – check for fault codes verify proper system pressures and operation

FALL PRE SEASON MAINTENANCE:

- Replace filters in the fan coils
- Wash filters for the ceiling cassettes
- Lubricate blower motor
- Inspect blower drive assembly
- Check pilot & ignition assembly
- Check burners & inspect combustion chamber
- Cycle and check system for safe and efficient operation

EXCLUDE:

- Cleaning of evaporator coils (not needed with proper filter service)
- Refrigerant
- Repairs to equipment

Continued:

PREVENTATIVE MAINTENANCE AGREEMENT

ADDITIONAL TERMS:

- The act of splitting the condenser coils can cause stress on the “U” bends and joints. Though care will be taken not to cause damage Vogel Sheet Metal will not be responsible for any repair cost resulting from the process of splitting the coils.
- Repairs above and beyond the scope of this service agreement to be approved by the City Of Brentwood authorized personnel before the repairs are made.
- Authorized repairs to receive a 10% discount off our standard pricing.
- Overtime calls charged as follows:
4:30 pm to 8:00 am charged @ 1.5 times the standard labor rate.
weekends and holidays charged @ 1.5 times the standard labor rate.
- Contract amount to be billed on a semi annual basis. Payment due in full upon receipt of invoice. A 1-½ % per month finance charge will be made on any previous balance not paid within 30 days.
- If account balance remains open for a term of 45 days after the date of invoice Vogel Sheet Metal has the right to suspend work until open balance in paid.
- Contract length: The initial contract term shall commence upon final execution of the contract by the City and shall expire three (3) years from that date and shall have an option of two (2) and a one (1) year extensions. The contract shall be contingent upon annual appropriation by the Board of Alderman of the City of Brentwood.
- Either party upon 30 days written notice may terminate this agreement. A refund for remaining contract period will be made on a prorated basis, with deduction for work already completed.

ANNUAL INVESTMENT:

\$ 2,200.00

Authorized By:
Vogel Heating & Cooling Inc.

Accepted By:
City Of Brentwood

Signature:_____

Signature:_____

date_____

date_____