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Tuesday, August 15, 2023  
Communications Committee - Virtual Format

## AGENDA

COMMUNICATIONS COMMITTEE  
CITY OF BRENTWOOD  
2348 S. BRENTWOOD BLVD.  
BRENTWOOD, MO 63144  
6:00 PM

- This meeting will be held virtually and hosted through a remote conferencing service called Zoom, which offers audio and/or video conferencing. If you use a computer, you may need to download a browser extension. If you use a mobile device, it may prompt you to install the Zoom app.

- Citizens are encouraged to participate in the following options:

1. Click the link join the Zoom webinar: <https://us02web.zoom.us/j/87415436321>

- Residents who join via this link will have the opportunity to speak during the public comments portion of the meeting, as scheduled on the agenda.

- To participate during the public comments, click the "raise hand" button.

- Once the Clerk calls on you, unmute and identify yourself when you speak so others know who is talking and so we can correctly identify you in the meeting minutes.

-If you are not speaking, please mute yourself via your phone mute or the Zoom application muting option.

2. Teleconference - Call in to the meeting by dialing 301-715-8592 /// Webinar ID: 87415436321 Press \*6 to mute or unmute your line. If you would like to make a comment during the meeting, press \*9 to enable the "raise hand" feature.

☎☎☎ Once the Clerk calls on you, unmute and identify yourself when you speak so others know who is talking and so we can correctly identify you in the meeting minutes.

3. Email - You also may email comments no later than 24 hours before the start of the meeting. Submit public comments to [CityClerkOffice@brentwoodmo.org](mailto:CityClerkOffice@brentwoodmo.org).

☎☎☎ Public comments, provided they comply with the City's guidelines, will be read during the meeting, made a part of the official record of the meeting, and made accessible to the public online following the meeting.

- The City of Brentwood will provide reasonable accommodations for people with disabilities to enable their attendance at city meetings. Please contact the city administrator☎☎☎s office at 314-962-4800 extension 8608, use relay Missouri 1-800-735-2966 TDD or contact us by email at [CityClerkOffice@brentwoodmo.org](mailto:CityClerkOffice@brentwoodmo.org) at least 24 hours prior to the meeting to make your accommodation request.

Communications Committee

### A. CALL TO ORDER AND ROLL CALL

1. Call to order and Roll Call

### B. AGENDA APPROVAL

1. Agenda Approval

### C. REPORT OF COMMITTEE CHAIR AND MEMBERS

1. Report of Committee Chair and Members

**D. CONSENT AGENDA**

1. Meeting Minutes from May 30, 2023

**E. CITY ADMINISTRATOR REPORT**

1. Citizen Budget Forum
2. Recruitment of Communications Manager
3. Branding RFP update

**F. OLD BUSINESS**

**G. NEW BUSINESS**

**H. CITIZEN COMMENT**

1. Citizen Comment

**I. ADJOURN**

1. Adjourn