

**Thursday, May 20, 2021**  
**PUBLIC WORKS COMMITTEE - VIRTUAL MEETING**  
**MINUTES**

**1. CALL TO ORDER AND ROLL CALL**

A. Call To Order - Chairman Wegge called the meeting to order at 6:00 PM

B. Roll Call – All committee members were present.

Alderman Wegge – Present                      Alderman Gould - Present  
Alderman Lochmoeller – Present              Alderwoman Tice – Present

Other members present for the virtual meeting were Mayor Dimmitt, Lisa Koerkenmeier, Bola Akande, Eric Gruenenfelder, Kelle Silvey, Paul Boyer, C. Gregory, Karen Smith

**2. AGENDA APPROVAL**

A. Approval or Amendment of the Agenda - Agenda was approved by acclamation.

**3. ANNOUNCEMENTS, APPOINTMENTS, PROCLAMATIONS AND RECOGNITIONS**

None

**4. CITIZEN COMMENTS**

A. Citizen Comments

None

**5. REPORT OF COMMITTEE CHAIR AND ALDERMEN**

A. Chairman Brandon Wegge - Ward 2 – Offered a “Happy Public Works Week” to everyone.

B. Alderman Jeff Gould - Ward 3 - No report

C. Alderman Steve Lochmoeller - Ward 3 - No Report

D. Alderwoman Nancy Parker Tice - Ward 1 -Offered thanks to Dan Gummersheimer and Public Works team as they fix sidewalks. The maintenance of these is appreciated.

**6. CITY ADMINISTRATOR REPORT**

A. Future Committee Meetings - Virtual or In-Person - Chairman Wegge opened the floor for discussion. All committee members prefer In-Person meetings as long as the citizen voice can be heard. Would like to continue to have the ZOOM option like what is done at Board of Aldermen meetings. Next meeting will be In-Person with Zoom option.

**7. DEPARTMENT/COMMISSION REPORT**

A. Public Works Department – Dan Gummersheimer shared information about two projects:

- Rosalie Ave. Speed cushion – arrives tomorrow and will install as soon as it can be fit into work schedule.
- Rosalie Ave STP project – they are awaiting commitment of funds from MoDOT before moving forward. City will pay the upcharge on light fixtures to match what we have. Budget is available. Putting in 5 lights in Brentwood Forest, weather permitting. Project completed this summer.

B. Parks & Recreation Department - Eric shared information on two projects:

- The Richmond Heights Membership process. Our Residents must show Utility Bill or Personal Property Tax - or they can come to us to get a resident ID card. Then they go to Heights for Membership which will be renewed annually. This is our recommendation for now, easiest per computer logistics. Process for collection will be developed by July 1 (per the Heights)
- Senior Programming – Brentwood has decided to take this program back over from the Heights since they are really not doing any programming. This will be noted under City Administrator report for Board of Aldermen. Motion was made by Alderwoman Tice and seconded by Alderman Lochmoeller to rescind the intergovernmental senior program and take back the programming. Motion carried by a unanimous voice vote.

C. Planning and Development Department - Lisa noted that all her items would be addressed under New Business.

D. Sustainability Commission – Eric shared that Andy Burkemper participated in a program and did a great job.

He also shared that the committee is working on a City Sustainability plan, a Green Dining Alliance, and a page for the website – and is seeking approval to move forward with these items. There is no cost associated with this at this time,

Motion was made by Alderman Gould and seconded by Alderwoman Tice to continue with these efforts.

Motion carried by unanimous voice vote.

## **8. OLD BUSINESS**

A. Bridgeport to White Pathway Installation - Dan Gummersheimer shared that the Rubber/concrete pavement has been completed up to first tree. Awaiting fence to be removed in 2-3 weeks by owner (they are willing to do it), before they can complete project. Will get it done in June.

Alderman Wegge asked about ADA compliance – Dan commented they will look at it, but feels the measurement and sidewalk leveling that has been done will be fine.

## **9. NEW BUSINESS**

### **A. Brentwood Park Storm Sewer and Creek Bank Repair –**

Eric shared that the creek bank was starting to fail in Brentwood Park and with the big rain, it failed. Eric shared his screen and showed pictures of flooding and damage. He has worked with Horner Schifrin (They have On-Call services with City) to correct. Cost is \$17,400. Eric said they can use Parks Capital Account to pay for it. There is also savings in Stormwater projects account which could be used from that budget line to cover.

Motion was made by Alderman Lochmoeller and seconded by Alderman Gould to move forward to the Board the proposal from Horner Schifrin for Brentwood storm sewer and creek bank repair to be funded through the reserve from the storm water fund.

Motion carried by unanimous voice vote.

### **B. Sanitation Services- Trash Receptacles –**

Dan shared that they have investigated providing Trash receptacles for everyone and what other cities do. New carts provide consistent look and ease, but this can be an expensive proposition (which can be budgeted in future if decided – or explore possible cost-share programs), and provides storage challenges for residents, particularly in Brentwood Forest. We would need to survey residents to see if there is even an interest. This was presented for information only at this time. Brentwood Forest may need to address their area's concerns. No motion to proceed. No action requested.

### **C. Brentwood School District Request to Vacate Public Right-of-Way Located on McGrath School Site**

Lisa spoke about the project and explained about the 15' foot wide alley located on the property. There is no cost for this.

A motion was made by Alderwoman Tice and seconded by Alderman Gould to recommend to the Board of Aldermen the Ordinance to vacate the 15' foot wide alley on McGrath school property.

Motion carried by unanimous voice vote.

### **D. Gregory Request to Vacate Easement Located on 19 Middlesex –**

Lisa shared that residents at this address would like to construct a detached garage, but existing easements run through the property (several utilities). Would be an incumbrance to do the detached garage. Is not in best interest to vacate the easements as they may be needed for future access. Owner has approached all utilities for approval. City attorney suggested we could grant license to owner to use easements, however if any damages occur to their property it would be at property owner's expense. It would be unusual for resident to take that risk on this new structure, and could impact any future homeowner, however it is up to them to take this risk.

A motion was made by Alderwoman Tice and seconded by Alderman Gould to accept the recommendation from the city attorney and allow the license to use the easement.

Motion carried by unanimous voice vote.

### **E. Discussion on the Brentwood Municipal Code Chapter 210 Animals and Fowl-**

Lisa shared information on this. The code allowed single family residents to have chickens but did not address residential properties. Now the High School has a project with chickens and needs a permit. We would need to make change in code to make it clear – a wording change in Chapter 210 from single family residents to single family districts. High School will abide by all regulations. Asking for approval to make this change and allow the high school to keep chickens while permit

is being issued. There was a concern from resident about the cleanliness of the structure and attraction of rodents, but Lisa shared that it is a new structure and is cleaned up. She does not anticipate any issues.

Brandon had technical difficulties with zoom connection and re-joined meeting via phone.

Motion was made by Alderwoman Tice and seconded by Alderman Lochmoeller to accept the code change and allow the high school to have the permit.

Motion carried by unanimous voice vote.

#### **F. Discussion on Using County for Code Enforcement Services**

Brandon talked about all the changes coming with Brentwood Bound and consideration of using County Code Enforcement. Permits are increasing and suggested this should be considered to provide additional support to the department. Lisa shared that we are not currently using the same codes as the county – we are using 2018 and the County is still using 2015 codes. We had improved our ISO ratings because of using updated codes.

Alderman Lochmoeller suggested we look at this more closely, asking what other cities are doing, the differences between commercial and residential, cost benefits, and the layers that should be considered.

Bola shared that a job offer had been made for the Building Official position and that they are looking at the Planning and Development Director soon. We may want to get those perspectives as well before moving forward.

No motion was made, no action necessary at this time. We will continue to review.

#### **10. CITIZEN COMMENTS**

A. Citizen Comments - None

#### **11. ADJOURN**

A. Adjourn-

Motion was made by Alderman Lochmoeller and seconded by Alderwoman Tice to adjourn the meeting.

Motion carried unanimous voice vote.

Meeting adjourned at 7:31 PM