



Planning & Development
2348 S. Brentwood Blvd.,
Brentwood, MO 63144
314-963-8602
www.brentwoodmo.org

Mobile Food Vendor Permit

Event: _____

Event Date(s): _____ to _____ Event Hours: From _____ to _____

Event Location: _____ Event Property Owner: _____

Property Owner Phone: _____ Property Owner Email: _____

Event Contact Name: _____ Event Contact Phone: _____

Description of Event: _____

Business Name: _____ Applicant Name: _____

Business Email: _____ Business Phone: _____

Business Address: _____

THE FOLLOWING ITEMS MUST BE SUBMITTED WITH PERMIT APPLICATION*:

- Copy of insurance
Written approval of property owner
Site sketch
\$25 fee

I certify that the information provided is accurate and complete to the best of my knowledge.

X _____ Date: _____
Applicant Signature

Do not write below line
Permission is hereby granted, subject to permit holder's compliance with all provisions contained in this permit and with the Mobile Food Vendor Ord. 4603, to operate as a Mobile Food Vendor within the City of Brentwood at a specified location within the approved commercial districts or a City Park as stated with express permission of property owner.

City Approval: _____ Date: _____

Notes: _____



Mobile Food Vendor Guidelines and Requirements

***Requirements:**

1. Completed Mobile Food Vendor application;
2. Written permission/request of business owner or event organizer;
3. Vehicle information (\$1,000,000 liability insurance). The certificate of insurance shall name the City of Brentwood as an additional insured and indemnify and hold harmless the City of Brentwood;
4. Site sketch with location of Mobile Food Vendor depicted; and
5. \$25 application fee to be paid at 2348 S Brentwood by cash, check or credit card.

Guidelines:

1. Mobile Food Vendors may only operate in conjunction with a special event when requested by a Brentwood resident or corporate citizen.
2. No mobile food vendor shall operate, conduct business, or have merchandise, equipment, or other materials visibly present on property before 9:00 A.M. and after 10:00 P.M.
3. No merchandise, equipment, or materials shall be located on a public sidewalk, street, right-of-way, or any other public property.
4. The area dedicated to the temporary vendor shall not occupy more than two parking spaces or 200 sq. ft; provided that no mobile food vendor shall occupy any designated parking spaces for the disabled.
5. Free standing signs shall not be permitted. Signs shall be confined to those already attached, affixed, or applied to the truck, trailer, or cart.
6. Canopies, awnings, or umbrellas attached to the Mobile Food Vendor's truck, trailer, or cart shall be permitted. However, tables, chairs, or other customer seating provided by the Mobile Food Vendor shall not be permitted.
7. Mobile Food Vendors shall not sell alcohol.

Sample Site Plan

Mobile Food Vendor Permit

Event Location: 2348 S Brentwood

Clearly show where the vehicle will be parked on site and nearby streets.

